



**CIVIL AVIATION AUTHORITY
REPUBLIC OF MOLDOVA**

**Technical
Requirements**

CT-TABP

Transport of dangerous goods by air

**Acte ale Autorității Aeronautice Civile a Republicii Moldova****635 O R D I N**
cu privire la aprobarea amendamentului nr. 01
la cerințele tehnice „Transportul aerian
al bunurilor periculoase” (CT-TABP),
ediția nr. 03

În temeiul art. 7 alin.(3) pct.1) lit.b) din Codul aerian al Republicii Moldova nr.301/2017 și pct.10 subpct.1) lit.b) din Regulamentul cu privire la organizarea și funcționarea Autorității Aeronautice Civile, aprobat prin Hotărârea Guvernului Republicii Moldova nr.133/2019, întru executarea atribuțiilor ce îi revin Autorității Aeronautice Civile în calitate de autoritate administrativă de certificare, supraveghere și control în domeniul aviației civile, în scopul asigurării implementării modificărilor la Instrucțiunile Tehnice privind siguranța transportului bunurilor periculoase pe calea aerului ale Organizației Aviației Civile Internaționale (Doc.9284),

DIRECTOR ADJUNCT

Nr. 27/GEN. Chișinău, 23 iunie 2023.

ORDON:

1. Se aprobă amendamentul nr.01 la cerințele tehnice „Transportul aerian al bunurilor periculoase” (CT-TABP), ediția nr.03, conform anexei la prezentul ordin.
2. Autoritatea Aeronautică Civilă va pune la dispoziția tuturor persoanelor interesate anexa la prezentul ordin prin publicarea pe pagina web oficială www.caa.md, la compartimentul „Cadrul normativ/CT”.
3. De la data intrării în vigoare a prezentului ordin se abrogă directivele operaționale DO-02-02/02/2023 și DO-05-12/05/2023.
4. Prezentul ordin intră în vigoare la data publicării în Monitorul Oficial al Republicii Moldova.

Andrei CEBANU

Cerințele tehnice "Transportul aerian al bunurilor periculoase" (CT-TABP), ediția 03, aprobate prin ordinul directorului Autorității Aeronautice Civile nr. 22/GEN din 26.04.2021 (Monitorul Oficial al Republicii Moldova, 2021, nr. 117-121, art.482), se modifică după cum urmează:

1) Capitolul 8, partea introductivă se completează cu o notă cu următorul cuprins:

„Примечание. Персонал, выполняющий оценку опасного груза и принимающий решение на перевозку груза (DG manager), должен быть подготовлен по функции “Персонал, ответственный за обработку или приемку партий опасных грузов” (Приложение 4D).”;

2) Capitolul 9, pct.9.1, după cuvintele „письменную информацию” se introduce abrevierea „(NOTOC)”;

3) Capitolul 10, pct.10.1 va avea următorul cuprins:

„10.1. Составление программ подготовки

10.1.1 Эксплуатанты и организации должны разработать и предоставить в ОГА план оценки подготовки (assessment) персонала прошедшего теоретический курс, в зависимости от функций, за выполнение которых их персонал несет ответственность, обеспечивая его дальнейшее выполнение.

10.1.2 Программы первоначальной и периодической подготовки по опасным грузам должны разрабатываться и обновляться в соответствии с Техническими инструкциями.

„Примечание: Инструктивный материал по внедрению в области опасных грузов основанной на компетенциях программы подготовки и оценки персонала, занимающегося перевозкой и обработкой грузов, почты и багажа воздушным транспортом содержится в “Руководство по основанному на компетенциях подходу к подготовке и оценке персонала в области опасных грузов” (ICAO Doc 10147) и в “Руководство в отношении подготовки в области опасных грузов (IATA Doc).”

4) Capitolul 10, pct.10.2, subp.10.2.1 va avea următorul cuprins:

”10.2.1 Программы первоначальной и периодической подготовки по опасным грузам должны быть утверждены ОГА.

Формы заявлений на утверждение программ по опасным грузам представлены в Приложение 4 (4A, 4B, 4C, 4E, 4D, 4F, 4G, 4H, 4I, 4J, 4K) и Приложение 5 к настоящему документу.

Формы заявлений на утверждение программ по опасным грузам для эксплуатантов не перевозящих в качестве авиагруза или почты опасные грузы представлены в Приложение 3 (3C, 3E, 3G, 3H, 3I, 3J, 3K) и Приложение 5 к настоящему документу.”

5) Capitolul 10, pct.10.2.6, 10.2.7 și 10.2.8 vor va avea următorul cuprins:

„10.2.6 После прохождения подготовки должен быть проведен тест и оценка эффективности подготовки, на предмет проверки понимания пройденного материала. Необходимо подтверждение успешного прохождения теста и оценки эффективности подготовки.

10.2.7 Сведения о подготовке должны постоянно обновляться и включать в себя:

- a. фамилию сотрудника;
- b. месяц завершения последнего курса подготовки и оценки;
- c. описание учебных материалов и материалов для оценки, используемых для проведения обучения и оценки, их копию или ссылку на них;
- d. название и адрес организации, проводящей подготовку и оценку персонала, и
- e. доказательство успешной сдачи зачета и оценка эффективности подготовки.

10.2.8 Сведения о подготовке и оценке персонала должны сохраняться как минимум в течение 48 месяцев начиная с месяца завершения прохождения последней подготовки, и предоставлять их по запросу ОГА.”.

6) Anexa 1, secțiunea 8, pct.8.1, va avea următorul cuprins:

”8.1 Does the operator conduct its own dangerous goods training and assessment for staff, employed by the operator?”.

7) Anexa 3 la CT-TABP va avea următorul cuprins:

”Приложение 3

Приложение 3С

**Application for approval of
dangerous goods training programmes**

**PERSONS RESPONSIBLE FOR PROCESSING OR ACCEPTING GOODS PRESENTED AS
GENERAL CARGO**

for operators not carrying dangerous goods as cargo or mail

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____	DATE SUBMITTED _____
TITLE OF TRAINING PROGRAMME _____	

TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE)
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, Power Point & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
DANGEROUS GOODS TRANSPORT DOCUMENT AND OTHER RELEVANT DOCUMENTATION				
Dangerous goods transport document				
Certification				
Infectious substances				
Air waybill information				
Additional documentation for other than radioactive material				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES				

Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

***THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF***

APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

Приложение 3Е

**Application for approval of
dangerous goods training programmes**

**PERSONS RESPONSIBLE FOR HANDLING CARGO (OTHER THAN DANGEROUS GOODS) IN
A WAREHOUSE, LOADING AND UNLOADING UNIT LOAD DEVICES AND LOADING AND
UNLOADING AIRCRAFT CARGO COMPARTMENTS**

for operators not carrying dangerous goods as cargo or mail

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____	DATE SUBMITTED _____
TITLE OF TRAINING PROGRAMME _____	
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____

TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)
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<p>PLEASE ENSURE THAT:</p> <ul style="list-style-type: none"> • Every page is identified with a page number, a date and a revision number. • There is here is a list of effective pages • All the applicable training references are inscribed on the "training programme reference" column of the form. If the topic is not applicable "n/a" should be inscribed. • All student handouts exams, answer sheet, correctors and marking details are included. • The passing grade is mentioned. • A copy of all audio-visual (transparencies, PowerPoint & movies) is included. • If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme. • Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
DANGEROUS GOODS TRANSPORT DOCUMENT AND OTHER RELEVANT DOCUMENTATION				
Dangerous goods transport document				
Certification				
Infectious substances				
Air waybill information				
Additional documentation for other than radioactive material				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____ **TELEPHONE** _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

**Application for approval of
dangerous goods training programmes**

**PERSONNEL
RESPONSIBLE FOR THE PLANNING OF AIRCRAFT LOADING
for operators not carrying dangerous goods as cargo or mail**

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
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NAME OF OPERATOR _____	DATE SUBMITTED _____
TITLE OF TRAINING PROGRAMME _____	
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)

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Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

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APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

**Application for approval of
dangerous goods training programmes**

FLIGHT CREW

for operators not carrying dangerous goods as cargo or mail

INSTRUCTION:

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NAME OF OPERATOR _____	DATE SUBMITTED _____
TITLE OF TRAINING PROGRAMME _____	
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)

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**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
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APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

**Application for approval of
dangerous goods training programmes**

FLIGHT OPERATIONS OFFICERS AND FLIGHT DISPATCHERS

for operators not carrying dangerous goods as cargo or mail

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
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NAME OF OPERATOR _____	DATE SUBMITTED _____
TITLE OF TRAINING PROGRAMME _____	
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)

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Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

**Application for approval of
dangerous goods training programmes**

CABIN CREW

for operators not carrying dangerous goods as cargo or mail

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____	DATE SUBMITTED _____
TITLE OF TRAINING PROGRAMME _____	
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)

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EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

**Application for approval of
dangerous goods training programmes**

**PERSONNEL RESPONSIBLE FOR THE SCREENING OF PASSENGERS AND CREW AND THEIR
BAGGAGE, CARGO AND MAIL**

for operators not carrying dangerous goods as cargo or mail

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____	DATE SUBMITTED _____
TITLE OF TRAINING PROGRAMME _____	
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

***THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF***

APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

8) Anexa 4 la CT-TABP va avea următorul cuprins:

”Приложение 4

Annex 4A - Application for approval of dangerous goods training programmes - Staff of designated postal operators

[As amended by Order no.27/GEN of 23.06.2023]

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____		DATE SUBMITTED _____
TITLE (CATEGORY OF PERSONNEL) OF TRAINING PROGRAMME _____		
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____	
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)	

CATEGORY OF PERSONNEL WHO WILL USE THE TRAINING PROGRAMME
(staff of designated postal operators)

- ☐ A - Staff of designated postal operators involved in accepting mail containing dangerous goods
- ☐ B - Staff of designated postal operators involved in processing mail (other than dangerous goods)
- ☐ C - Staff of designated postal operators involved in the handling, storage and loading of mail

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	A	B	C	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY							
General applicability	X	X	X				
Definition of dangerous goods	X	X	X				
State and operator variations	X	X	X				
Unit of measurements	X	X	X				
LIMITATION							
Dangerous goods forbidden for transport by air under any circumstances	X	X	X				
Exceptions for dangerous goods of the operator	X	X	X				
Dangerous goods in airmail	X	X	X				
Dangerous goods in excepted quantities	X	X	X				
Dangerous goods in limited quantities	X	X	X				
GENERAL REQUIREMENTS FOR SHIPPERS							
General	X						
General provision for class 7	X						
Information to employees	X						
Training	X						
Salvage packaging	X						
Empty packaging	X						
Mixed packing	X						
CLASSIFICATION							
Classes and divisions	X						
Complete list of classes, divisions and definitions	X						
Packing groups	X						
Un numbers and proper shipping name	X						
Classification of substances and articles with multiple hazards	X						
Transport of samples	X						
Mixtures and solution containing one or more dangerous substances	X						
Forbidden dangerous goods entries in the dangerous goods list	X						
Special provision entries in the dangerous goods list	X						
Quantity limitations for types of aircraft	X						
Dangerous goods in limited quantities	X						
LIST OF DANGEROUS GOODS							
Arrangement of the dangerous goods list	X						
Method of using the dangerous goods list for articles or substances specifically listed by name	X						
PACKING REQUIREMENTS							
General packing requirements	X						
Types of packaging	X						
Marking of packaging other than inner packaging	X						
Different substances packed together	X						
Over packs	X						
Packing instructions	X						
Use of the packing instructions in conjunction with the dangerous goods list	X						

LABELING AND MARKING							
Package markings	X	X	X				
Labeling	X	X	X				
Over packs	X	X	X				
Handling labels	X	X	X				
DANGEROUS GOODS TRANSPORT DOCUMENT AND OTHER RELEVANT DOCUMENTATION							
Dangerous goods transport document	X	X					
Certification	X	X					
Infectious substances	X	X					
Air waybill information	X	X					
Additional documentation for other than radioactive material	X	X					
ACCEPTANCES OF THE DANGEROUS GOODS LISTED IN 1;2.3.2							
General inspection requirements before acceptance	X						
Inspection for documentation, retention of document, marking, labeling, no leakage and integrity is not compromised	X						
Special responsibilities - infectious substances	X						
Acceptance checklist	X						
Cargo acceptance procedures	X						
Undeliverable consignments of radioactive material	X						
RECOGNITION OF UNDECLARED DANGEROUS GOODS							
Provision to aid recognition of undeclared dangerous goods	X	X	X				
STORAGE AND LOADING PROCEDURES							
Loading restrictions on the flight deck and on passenger aircraft	X		X				
Loading of incompatible dangerous goods and segregation	X		X				
Loading of packages containing liquid dangerous goods	X		X				
Loading and securing of dangerous goods	X		X				
Damaged packages of dangerous goods	X		X				
Replacement of labels	X		X				
Identification of unit load devices containing dangerous goods	X		X				
Stowage of toxic and infectious substances	X		X				
Handling and loading of radioactive material	X		X				
Loading of magnetized materials	X		X				
Loading of dry ice	X		X				
Loading of expandable polystyrene beads	X		X				
Handling of self-reactive substances and organic peroxides	X		X				
Inspection for damage or leakage	X		X				
Damaged or leaking packages of radioactive material contaminated packaging	X		X				
PROVISIONS FOR PASSENGERS AND CREW							
Information to passengers	X	X	X				
Passenger check-in procedures	X	X	X				
List of general descriptions to aid recognition of undeclared dangerous goods	X	X	X				
Dangerous goods carried by passengers or crew	X	X	X				
EMERGENCY PROCEDURES							
Definition of dangerous goods accident and incident							
Reporting of dangerous goods accidents and incidents							
Reporting of undeclared or misdeclared dangerous goods							
Emergency response information							

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ DATE: _____

SIGNATURE _____

TELEPHONE _____

[illegible]

**Application for approval of
dangerous goods training programmes for**

**PERSONNEL
RESPONSIBLE FOR PREPARATION OF DANGEROUS GOODS CONSIGNMENTS**

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____		DATE SUBMITTED _____
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____	
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)	

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
GENERAL REQUIREMENTS FOR SHIPPERS				
General				
General provision for class 7				
Information to employees				
Training				
Salvage packaging				
Empty packaging				
Mixed packing				
CLASSIFICATION				
Classes and divisions				
Complete list of classes, divisions and definitions				
Packing groups				
Un numbers and proper shipping name				
Classification of substances and articles with multiple hazards				
Transport of samples				
Mixtures and solution containing one or more dangerous substances				
Forbidden dangerous goods entries in the dangerous goods list				
Special provision entries in the dangerous goods list				
Quantity limitations for types of aircraft				
Dangerous goods in limited quantities				
LIST OF DANGEROUS GOODS				
Arrangement of the dangerous goods list				
Method of using the dangerous goods list for articles or substances specifically listed by name				
PACKING REQUIREMENTS				
General packing requirements				
Types of packaging				
Marking of packaging other than inner packaging				
Different substances packed together				
Over packs				
Packing instructions				
Use of the packing instructions in conjunction with the dangerous goods list				

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
DANGEROUS GOODS TRANSPORT DOCUMENT AND OTHER RELEVANT DOCUMENTATION				
Dangerous goods transport document				
Certification				
Infectious substances				
Air waybill information				
Additional documentation for other than radioactive material				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

**Application for approval of
dangerous goods training programmes**

**PERSONS RESPONSIBLE FOR PROCESSING OR
ACCEPTING GOODS PRESENTED AS GENERAL CARGO**

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____		DATE SUBMITTED _____
TITLE (CATEGORY OF PERSONNEL) OF TRAINING PROGRAMME _____		
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____	
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)	

PLEASE ENSURE THAT:

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If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
DANGEROUS GOODS TRANSPORT DOCUMENT AND OTHER RELEVANT DOCUMENTATION				
Dangerous goods transport document				
Certification				
Infectious substances				
Air waybill information				
Additional documentation for other than radioactive material				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____ **TELEPHONE** _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

**Application for approval of
dangerous goods training programmes**

**PERSONNEL
RESPONSIBLE FOR HANDLING CARGO IN A WAREHOUSE, LOADING AND UNLOADING
UNIT LOAD DEVICES AND LOADING AND UNLOADING AIRCRAFT CARGO COMPARTMENTS**

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____	DATE SUBMITTED _____
TITLE (CATEGORY OF PERSONNEL) OF TRAINING PROGRAMME _____	
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
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If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
STORAGE AND LOADING PROCEDURES				
Loading restrictions on the flight deck and on passenger aircraft				
Loading of incompatible dangerous goods and segregation				
Loading of packages containing liquid dangerous goods				
Loading and securing of dangerous goods				
Damaged packages of dangerous goods				
Replacement of labels				
Identification of unit load devices containing dangerous goods				
Stowage of toxic and infectious substances				
Handling and loading of radioactive material				
Loading of magnetized materials				
Loading of dry ice				
Loading of expandable polystyrene beads				
Handling of self-reactive substances and organic peroxides				
Inspection for damage or leakage				
Damaged or leaking packages of radioactive material contaminated packaging				
PILOT'S NOTIFICATION				
Information to pilot-in-command				
Information by pilot-in-command in case of in-flight emergency				
Information by operator in case of an aircraft accident or incident (when dangerous goods are on board)				

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

***THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF***

APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

**Application for approval of
dangerous goods training programmes**

**PERSONNEL
RESPONSIBLE FOR PROCESSING OR ACCEPTING DANGEROUS GOODS CONSIGNMENTS**

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____	DATE SUBMITTED _____
TITLE (CATEGORY OF PERSONNEL) OF TRAINING PROGRAMME _____	
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
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- The passing grade is mentioned.
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- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
GENERAL REQUIREMENTS FOR SHIPPERS				
General				
General provision for class 7				
Information to employees				
Training				
Salvage packaging				
Empty packaging				
Mixed packing				
CLASSIFICATION				
Classes and divisions				
Complete list of classes, divisions and definitions				
Packing groups				
Un numbers and proper shipping name				
Classification of substances and articles with multiple hazards				
Transport of samples				
Mixtures and solution containing one or more dangerous substances				
Forbidden dangerous goods entries in the dangerous goods list				
Special provision entries in the dangerous goods list				
Quantity limitations for types of aircraft				
Dangerous goods in limited quantities				
LIST OF DANGEROUS GOODS				
Arrangement of the dangerous goods list				
Method of using the dangerous goods list for articles or substances specifically listed by name				
PACKING REQUIREMENTS				
General packing requirements				
Types of packaging				
Marking of packaging other than inner packaging				
Different substances packed together				
Over packs				
Packing instructions				
Use of the packing instructions in conjunction with the dangerous goods list				

LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
DANGEROUS GOODS TRANSPORT DOCUMENT AND OTHER RELEVANT DOCUMENTATION				
Dangerous goods transport document				
Certification				
Infectious substances				
Air waybill information				
Additional documentation for other than radioactive material				
ACCEPTANCES PROCEDURES				
General inspection requirements before acceptance				
Inspection for documentation, retention of document, marking, labeling, no leakage and integrity is not compromised				
Special responsibilities - infectious substances				
Acceptance checklist				
Cargo acceptance procedures				
Undeliverable consignments of radioactive material				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
STORAGE AND LOADING PROCEDURES				
Loading restrictions on the flight deck and on passenger aircraft				
Loading of incompatible dangerous goods and segregation				
Loading of packages containing liquid dangerous goods				
Loading and securing of dangerous goods				
Damaged packages of dangerous goods				
Replacement of labels				
Identification of unit load devices containing dangerous goods				
Stowage of toxic and infectious substances				
Handling and loading of radioactive material				
Loading of magnetized materials				
Loading of dry ice				
Loading of expandable polystyrene beads				
Handling of self-reactive substances and organic peroxides				
Inspection for damage or leakage				
Damaged or leaking packages of radioactive material contaminated packaging				
PILOT'S NOTIFICATION				
Information to pilot-in-command				
Information by pilot-in-command in case of in-flight emergency				
Information by operator in case of an aircraft accident or incident (when dangerous goods are on board)				

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

***THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF***

APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

**Application for approval of
dangerous goods training programmes**

**PERSONNEL
RESPONSIBLE FOR ACCEPTING PASSENGER AND CREW BAGGAGE, MANAGING AIRCRAFT
BOARDING AREAS AND OTHER TASKS INVOLVING DIRECT PASSENGER CONTACT AT AN
AIRPORT**

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____		DATE SUBMITTED _____
TITLE (CATEGORY OF PERSONNEL) OF TRAINING PROGRAMME _____		
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____	
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)	

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar, as a minimum	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
Quantity limitations for types of aircraft				
Dangerous goods in limited quantities				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
Acceptance checklist				
Cargo acceptance procedures				
Undeliverable consignments of radioactive material				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

**Application for approval of
dangerous goods training programmes**

**PERSONNEL
RESPONSIBLE FOR THE PLANNING OF AIRCRAFT LOADING**

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____	DATE SUBMITTED _____
TITLE (CATEGORY OF PERSONNEL) OF TRAINING PROGRAMME _____	
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
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If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LIST OF DANGEROUS GOODS				
Arrangement of the dangerous goods list				
Method of using the dangerous goods list for articles or substances specifically listed by name				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
STORAGE AND LOADING PROCEDURES				
Loading restrictions on the flight deck and on passenger aircraft				
Loading of incompatible dangerous goods and segregation				
Loading of packages containing liquid dangerous goods				
Loading and securing of dangerous goods				
Damaged packages of dangerous goods				
Replacement of labels				
Identification of unit load devices containing dangerous goods				
Stowage of toxic and infectious substances				
Handling and loading of radioactive material				
Loading of magnetized materials				
Loading of dry ice				
Loading of expandable polystyrene beads				
Handling of self-reactive substances and organic peroxides				
Inspection for damage or leakage				
Damaged or leaking packages of radioactive material contaminated packaging				
PILOT'S NOTIFICATION				
Information to pilot-in-command				
Information by pilot-in-command in case of in-flight emergency				
Information by operator in case of an aircraft accident or incident (when dangerous goods are on board)				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ DATE: _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

Application for approval of dangerous goods training programmes

FLIGHT CREW

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____	DATE SUBMITTED _____
TITLE (CATEGORY OF PERSONNEL) OF TRAINING PROGRAMME _____	
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
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- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LIST OF DANGEROUS GOODS				
Arrangement of the dangerous goods list				
Method of using the dangerous goods list for articles or substances specifically listed by name				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
STORAGE AND LOADING PROCEDURES				
Loading restrictions on the flight deck and on passenger aircraft				
Loading of incompatible dangerous goods and segregation				
Loading of packages containing liquid dangerous goods				
Loading and securing of dangerous goods				
Damaged packages of dangerous goods				
Replacement of labels				
Identification of unit load devices containing dangerous goods				
Stowage of toxic and infectious substances				
Handling and loading of radioactive material				
Loading of magnetized materials				
Loading of dry ice				
Loading of expandable polystyrene beads				
Handling of self-reactive substances and organic peroxides				
Inspection for damage or leakage				
Damaged or leaking packages of radioactive material contaminated packaging				
PILOT'S NOTIFICATION				
Information to pilot-in-command				
Information by pilot-in-command in case of in-flight emergency				
Information by operator in case of an aircraft accident or incident (when dangerous goods are on board)				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ DATE: _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

**Application for approval of
dangerous goods training programmes**

FLIGHT OPERATIONS OFFICERS AND FLIGHT DISPATCHERS

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____	DATE SUBMITTED _____
TITLE (CATEGORY OF PERSONNEL) OF TRAINING PROGRAMME _____	
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
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If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LIST OF DANGEROUS GOODS				
Arrangement of the dangerous goods list				
Method of using the dangerous goods list for articles or substances specifically listed by name				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
STORAGE AND LOADING PROCEDURES				
Loading restrictions on the flight deck and on passenger aircraft				
Loading of incompatible dangerous goods and segregation				
Loading of packages containing liquid dangerous goods				
Loading and securing of dangerous goods				
Damaged packages of dangerous goods				
Replacement of labels				
Identification of unit load devices containing dangerous goods				
Stowage of toxic and infectious substances				
Handling and loading of radioactive material				
Loading of magnetized materials				
Loading of dry ice				
Loading of expandable polystyrene beads				
Handling of self-reactive substances and organic peroxides				
Inspection for damage or leakage				
Damaged or leaking packages of radioactive material contaminated packaging				
PILOT'S NOTIFICATION				
Information to pilot-in-command				
Information by pilot-in-command in case of in-flight emergency				
Information by operator in case of an aircraft accident or incident (when dangerous goods are on board)				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ DATE: _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

**Application for approval of
dangerous goods training programmes**

CABIN CREW

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
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3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____	DATE SUBMITTED _____
TITLE (CATEGORY OF PERSONNEL) OF TRAINING PROGRAMME _____	
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)

PLEASE ENSURE THAT:

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- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

**Application for approval of
dangerous goods training programmes for**

**PERSONNEL RESPONSIBLE FOR THE SCREENING OF PASSENGERS AND CREW AND THEIR
BAGGAGE, CARGO AND MAIL**

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
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3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____	DATE SUBMITTED _____
TITLE (CATEGORY OF PERSONNEL) OF TRAINING PROGRAMME _____	
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)

PLEASE ENSURE THAT:

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If the topic is not applicable "n/a" should be inscribed.
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- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
CLASSIFICATION				
Classes and divisions				
Complete list of classes, divisions and definitions				
Packing groups				
Un numbers and proper shipping name				
Classification of substances and articles with multiple hazards				
Transport of samples				
Mixtures and solution containing one or more dangerous substances				
Forbidden dangerous goods entries in the dangerous goods list				
Special provision entries in the dangerous goods list				
Quantity limitations for types of aircraft				
Dangerous goods in limited quantities				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

***THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF***

APPLICANT'S NAME: _____ DATE: _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

9) CT-TABP se completează cu Anexa 5 cu următorul cuprins:

Приложение 5

Checklist DG CBTA Training Programme

Dangerous Goods Training programme approval

Evaluation of training programme components

This checklist is to be used by the responsible CAA Inspector and Operators to document compliance verification before issuing approval.

		Special Information	Evaluation of training programme components	Reference to the operator's documentation	C	NC
1. Result of training needs analysis						
Ch. 1	a)	1. CBTA Training Programme must include the result of training needs analysis with following 2 elements: Tasks and involved personnel	<ul style="list-style-type: none">Check / Verify identification and documentation of all functions / tasks* ensuring that DG are transported in accordance with the regulations * performed by the personnel of the company and the personnel of its contractorsCheck/Verify identification of all personnel performing these tasks and assignment of these personnel to a role <i>Ref. to Appendix 1 to Annex 5 to check completeness</i>	Note for the attention of the operator: Please complete app. 1		
		2. Training specifications	<ul style="list-style-type: none">Check that for each defined role the training specifications includes:<ul style="list-style-type: none">➤ Competencies required➤ Particularities of involved personnel➤ Objective of training<i>Ref. to Appendix 2 to Annex 5 to check completeness</i>	Note for the attention of the operator: Please complete app. 2		
2. Training plan						
Ch. 1	b)	CBTA Training Programme must include a training plan . At least the following points must be considered for each training event (initial / recurrent): <ul style="list-style-type: none">➤ Syllabi➤ Lesson plans➤ Training types➤ Instructor(s)	<ul style="list-style-type: none">Check that the training plan provides a clear understanding of the training process, and covers, for each defined role and training event (initial/recurrent), at least below elements with the corresponding description of<ol style="list-style-type: none">Syllabi<ul style="list-style-type: none">➤ Verify that all topics required to achieve the training objectives are coveredLesson plans<ul style="list-style-type: none">➤ Verify that the lesson plans (schedules) are plausibleTraining types<ul style="list-style-type: none">➤ Verify that the training formats (types and methods) are appropriate (acc. to IT and language competencies of the participants, infrastructure, number of participants, etc.)Instructor(s)<ul style="list-style-type: none">➤ Verify qualification<i>Ref. to Appendix 3 to Annex 5 to check completeness</i>	Note for the attention of the operator: Please complete app. 3		

3. Assessment plan					
Ch. 1	c)	CBTA Training Programme must include the assessment plan	<ul style="list-style-type: none"> Check that the Assessment plan, provides a clear understanding of the whole assessment process, and contains, for each defined role, the description of <ul style="list-style-type: none"> ➤ Assessment types ➤ Assessment scheduling ➤ Assessment procedures ➤ Assessor(s) qualification <i>Ref. to Appendix 4 to Annex 5 to check completeness</i>	Note for the attention of the operator: Please complete app. 4	
4. Continuous assessment plan / Evaluation of the effectiveness of the training and assessment programme					
Ch. 1	d)	CBTA Training Programme must include a continuous assessment plan	<ul style="list-style-type: none"> Check the continuous assessment procedure and types Check the procedure/process ensuring the analysis of the results of the continuous assessment and the implementation of changes/improvements (integration in SMS) Check qualification of assessor(s) <i>Ref. to Appendix 5 to Annex 5 to check completeness</i>	Note for the attention of the operator: Please complete app. 5	

Dangerous Goods Training on Competency Based Training and Assessment (CBTA)					
Part 1; Ch. 4	4.4.1	The employer must maintain a record of training and assessment for personnel.	Verify that training records are included		
	4.4.2	Description of the training records content requirements	Verify that following elements are included: <ul style="list-style-type: none"> ➤ The individual's name ➤ The month of completion of the most recent training and assessment ➤ The validity of the qualification ➤ A description, copy or reference to training and assessment materials used ➤ The competencies that have been acquired ➤ The identification of instructors and assessors ➤ Evidence, which shows that the personnel have been assessed as competent. 		
	4.4.3	Training and assessment records must be retained for a minimum period of 48 months	✓ Verify that retention of training records is described		

We hereby confirm, that

- all functions / tasks aimed at ensuring that dangerous goods are transported in accordance with CT-TABP have been identified and
- that all personnel performing these functions / tasks have been identified and assigned to at least one of the abovementioned roles.

Date:

Operator's name:

Name and signature Responsible for the training programme:

Дополнение 1 к Приложению 5 – Analysis Tasks and Personnel

This table is applicable to operators, regardless of whether or not they are approved to transport dangerous goods as cargo. It aims at identifying and documenting the analysis of

- the functions/tasks ensuring that dangerous goods are transported in accordance with the regulations and
- of all personnel performing these functions/tasks.

In order to be able to organize and coordinate the trainings within the company, each involved personnel of the operator* should be assigned to a so- called role:

- a role consists of a compilation of functions/tasks performed by one or more personnel.
- all personnel assigned to the same role perform the same (or at least similar) functions/tasks and have the same particularities.
- to facilitate training coordination and avoid double-trained topics, each involved personnel should be assigned only to one role.

* For functions / tasks performed by another organization, the operator shall ensure that the involved personnel of the contractors are trained according to the applicable requirements and that the specificities of the operator are taken into consideration (see ORO.GEN.205 of Government decision no.612/2022).

Functions / Tasks ensuring that DG are transported in accordance with the regulations Note: This list includes all potentially involved personnel and not only the operations personnel. It is not exhaustive and must be completed by the operator, if needed.	Role or name of the employee <i>Please name the roles or insert name of the employee identified and tick the boxes related to the functions/tasks performed</i>											If a task/function is not covered by any role, please explain (for example: not applicable to operator's operations or function/task subcontracted to..., etc.)	CAA comments
Nominated persons (as defined in ORO.AOC.135 a), Government decision no.612/2022)													
Operational point of contact for DG (including DG coordinators abroad)													
Personnel in charge of establishing and maintain the DG training programme (e. g. training needs analysis etc.)													
The personnel in charge of the conduction of trainings (instructors)													
The personnel in charge of the conduction of assessments (assessors)													
Personnel in charge of auditing DG topics/supervising													
Personnel in charge of auditing / supervising (not DG related)													
Personnel in charge of collecting safety data													
Preparing consignments (COMAT)													

Functions / Tasks ensuring that DG are transported in accordance with the regulations Note: This list includes all potentially involved personnel and not only the operations personnel. It is not exhaustive and must be completed by the operator, if needed.	Role or name of the employee Please name the roles or insert name of the employee identified and tick the boxes related to the functions/tasks performed.	If a task/function is not covered by any role, please explain (for example: not applicable to operator's operations or function/task subcontracted to..., etc.)	CAA comments
Organizing Dangerous Goods Transport			
Personnel responsible for the planning of aircraft loading (such as loadmasters...)	<input type="checkbox"/>	<input type="checkbox"/>	
Flight operations officers and flight dispatchers	<input type="checkbox"/>	<input type="checkbox"/>	
Applying for approvals and exemptions according to ICAO TIs Part 1, Chapter 1	<input type="checkbox"/>	<input type="checkbox"/>	
Customer service desk			
Personnel in charge of passengers' and / or cargo booking / selling, answering questions, handling claims, etc.	<input type="checkbox"/>	<input type="checkbox"/>	
Accepting passenger and crew baggage (check-in), managing aircraft boarding areas and other tasks involving direct passenger contact at an airport	<input type="checkbox"/>	<input type="checkbox"/>	
Processing or accepting goods (cargo)			
• DG cargo	<input type="checkbox"/>	<input type="checkbox"/>	
• cargo other than DG	<input type="checkbox"/>	<input type="checkbox"/>	
Handling			
• Handling of baggage	<input type="checkbox"/>	<input type="checkbox"/>	
• Handling of cargo in warehouse	<input type="checkbox"/>	<input type="checkbox"/>	
• Loading and unloading unit load devices and/or aircraft cargo compartments	<input type="checkbox"/>	<input type="checkbox"/>	
Managing DG in flight			
• Flight crew	<input type="checkbox"/>	<input type="checkbox"/>	
• Cabin crew	<input type="checkbox"/>	<input type="checkbox"/>	
• Personnel with a function related to the cargo	<input type="checkbox"/>	<input type="checkbox"/>	
• Task specialists (SPO)	<input type="checkbox"/>	<input type="checkbox"/>	
Other tasks / functions identified by the operator			
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

Дополнение 2 к Приложению 5 – Training specifications

Role (according to Appendix 1)		Competencies requirements (Knowledge / Attitude / Skills)	Objective of training	CAA comments
Designation	Particularities (e.g. DG current qualifications, language, IT competences, access to infrastructure, etc.)	Please enter reference to operator's documentation / manuals		
CAA comments				

Дополнение 3 к Приложению 5 – Training plan

Role designation (according to App. 1)	Syllabus (which topics/modules the training is composed of)		Lesson plan (agenda / schedule)		Training type		Instructor(s)	CAA comments
	Initial	Recurrent	Initial	Recurrent	Initial	Recurrent		
	Please enter reference to operator's documentation / manuals							
CAA comments								

Дополнение 4 к Приложению 5 – Assessment plan

Role designation (according to Appendix 1)	Assessment types (method: theoretical (multiple choice quiz (MCQ), written test, ...), (practical (exercise...))		Assessment scheduling (continuous assessment during training / one-time final assessment, etc.)		Assessment procedures (criteria for success, actions to be taken if a trainee fails, etc.)		Assessor(s)	CAA comments
	Initial	Recurrent	Initial	Recurrent	Initial	Recurrent		
	Please enter reference to operator's documentation / manuals							
CAA comments								

Дополнение 5 к Приложению 5 – Continuous assessment plan / Evaluation of effectiveness of training and assessment programme

Role designation (according to Appendix 1)	Continuous assessment procedure and types (Examples: feedback from trainees, instructors, employees, auditors, authorities / performance monitoring such as number of rejections at cargo acceptance / occurrences, incidents, accidents / etc.)						Assessor(s)	Procedure / Process ensuring the analysis of the results of the continuous assessment and the implementation of changes/improvements (integration in SMS)	CAA comments			
	Please enter reference to operator's documentation / manuals											
CAA comments												



Republica Moldova

AUTORITATEA AERONAUTICĂ CIVILĂ

ORDIN Nr. OAAC22/2021
din 26.04.2021

cu privire la aprobarea ediției 03 a cerințelor tehnice „Transportul aerian al bunurilor periculoase” (CT-TABP)

Publicat : 14.05.2021 în MONITORUL OFICIAL Nr. 117-121 art. 482 Data intrării în vigoare

În temeiul art. 7 alin.(3) pct.1) lit.b) și art. 7 alin. (3) pct.5) lit.j) din Codul aerian al Republicii Moldova nr.301/2017 și pct. 10 subpct.1) lit.b) din Regulamentul cu privire la organizarea și funcționarea Autorității Aeronautice Civile, aprobat prin Hotărârea Guvernului Republicii Moldova nr.133/2019, întru executarea atribuțiilor ce îi revin Autorității Aeronautice Civile în calitate de autoritate administrativă de certificare, supraveghere și control în domeniul aviației civile, în scopul asigurării corespunderii Standardelor și Practicii recomandate (SARPS) din Anexa 18 „Transportul aerian al bunurilor periculoase” la Convenția privind aviația civilă internațională (Chicago, 1944),

ORDON:

1. Se aprobă ediția 03 a cerințelor tehnice „Transportul aerian al bunurilor periculoase” (CT-TABP), conform anexei la prezentul ordin.
2. Autoritatea Aeronautică Civilă va pune la dispoziția tuturor persoanelor interesate anexa la prezentul ordin prin publicarea pe pagina web oficială www.caa.md, la compartimentul „Cadrul normativ/cerințe tehnice”.
3. De la data intrării în vigoare a prezentului ordin, se abrogă ediția 02 a cerințelor tehnice „Transportul aerian al bunurilor periculoase” (CT-TABP), aprobate prin ordinul nr.19/GEN din 27.05.2020, publicat în Monitorul Oficial al Republicii Moldova nr.131-141/498 din 05.06.2020, precum și Directivele operaționale nr.02 din 28.05.2012 și nr.07 din 16.05.2019.
4. Prezentul ordin intră în vigoare din data publicării în Monitorul Oficial al Republicii Moldova.

DIRECTOR Octavian NICOLAESCU

Nr. 22/GEN. Chișinău, 26 aprilie 2021.

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METHOD OF AMENDMENT

1. Modifications to the current Technical requirements (**CT**) shall be done only through amendments.
2. The amendment is approved by the Order of the CAA Director.
3. After approval and publication of the amendment in the Official journal of the Republic of Moldova, each owner of the current CT shall insert the new pages and exclude the modified pages.
4. Shall be issued a new edition of CT in case the overall volume of changes constitutes more than 30% of the entire document.

LIST OF AMENDMENTS

No.	Edition no. / amendment no.	Date of approval of the edition / approval, order no.	Date to enter into force	Name of the authority/name of the person who included the amendment	Signature
1	Edition 03	Order no.26/GEN 26.04.2021	07.05.2021		
2	Amendment 01	Order no.27/GEN 23.06.2023	30.06.2023		

GENERAL PROVISIONS

The present technical requirements are developed in accordance with the provisions of Annex 18 to the Convention on International Civil Aviation Organization “The safe transport of dangerous goods by air” signed in Chicago, 7th of December 1944 and in accordance with the specifications of the ICAO Doc 9284 “Technical Instructions for the Safe Transport of Dangerous Goods by Air”, including the last amendment.

CHAPTER 1 DEFINITIONS

When the following terms are used in this document, they have the following meanings:

Authorisation An authorisation granted by the Civil Aviation Authority (hereafter CAA) for:

- a. the transport of dangerous goods forbidden on passenger and/or cargo aircraft where the Technical Instructions state that such goods may be carried with an Authorisation; or
- b. other purposes as provided for in the Technical Instructions.

Note. In the absence of a specific reference in the Technical Instructions allowing the granting of an Authorisation, an exemption may be sought.

Cargo aircraft Any aircraft, other than a passenger aircraft, which is carrying goods or property.

Civil Aviation Authority (CAA) Administrative, certification, oversight and control authority in the field of civil aviation.

COMAT Operator material carried on an operator's aircraft for the operator's own purpose.

Consignment One or more packages of dangerous goods accepted by an operator from one shipper at one time and at one address, receipted for in one lot and moving to one consignee at one destination address.

Crew member A person assigned by an operator to duty on an aircraft during a flight duty period.

Dangerous goods Articles or substances which are capable of posing a hazard to health, safety, property or the environment and which are shown in the list of dangerous goods in the Technical Instructions or which are classified according to those Instructions.

Dangerous goods accident An occurrence associated with and related to the transport of dangerous goods by air which results in fatal or serious injury to a person or major property or environmental damage.

Dangerous goods incident An occurrence, other than a dangerous goods accident, associated with and related to the transport of dangerous goods by air, not necessarily occurring on board an aircraft, which results in injury to a person, property or environmental damage, fire, breakage, spillage, leakage of fluid or radiation or other evidence that the integrity of the packaging has not been maintained. Any occurrence relating to the transport of dangerous goods which seriously jeopardizes the aircraft or its occupants is also deemed to constitute a dangerous goods incident.

Designated postal operator Any governmental or non-governmental entity officially designated by the Republic of Moldova, as a member of the Universal Postal Union (UPU) to operate postal services and to fulfill the related obligations arising from the acts of the UPU Convention.

Exception A provision in the present document which excludes a specific item of dangerous goods from the requirements normally applicable to that item.

Exemption A document, other than an Authorisation granted by the CAA providing relief from the provisions of the Technical Instructions.

Flight crew member A licensed crew member charged with duties essential to the operation of an aircraft during a flight duty period.

Incompatible A term, applicable to dangerous goods, when mixing, it might occur dangerous emission of heat or gas, or might develop corrosive substances.

Operator A person, organization or enterprise engaged in or offering to engage in an aircraft operation.

Over pack An enclosure used by a single shipper to contain one or more packages and to form one handling unit for convenience of handling and stowage.

Note. A unit load device is not included in this definition.

Package The complete product of the packing operation consisting of the packaging and its contents prepared for transport.

Packaging. Receptacles and any other components or materials necessary for the receptacle to perform its containment function.

Note. For radioactive material, see Part 2, paragraph 7.2 of the Technical Instructions.

Passenger aircraft An aircraft that carries any person other than a crew member, an operator's employee in an official capacity, an authorized representative of the CAA or a person accompanying a consignment or other cargo.

Personal Personnel include all persons involved in the transport of dangerous goods, whether they are employees of the operator or not.

Pilot-in-command The pilot designated by the operator, or in the case of general aviation, the owner, as being in command and charged with the safe conduct of a flight.

Safety management system (SMS) A systematic approach to managing safety, including the necessary organizational structures, accountabilities, policies and procedures.

Serious injury An injury which is sustained by a person in an accident and which:

- a. requires hospitalization for more than 48 hours, commencing within seven days from the date the injury was received; or
- b. results in a fracture of any bone (except simple fractures of fingers, toes or nose); or
- c. involves lacerations which cause severe hemorrhage, nerve, muscle or tendon damage; or
- d. involves injury to any internal organ; or
- e. involves second or third degree burns, or any burns affecting more than 5 per cent of the body surface; or
- f. involves verified exposure to infectious substances or injurious radiation.

State of Destination The State in the territory of which the consignment is finally to be unloaded from an aircraft.

State of Origin The State in the territory of which the consignment is first to be loaded on an aircraft.

State of the Operator The State in which the operator's principal place of business is located or, if there is no such place of business, the operator's permanent residence.

Technical Instructions (TI) The Technical Instructions for the Safe Transport of Dangerous Goods by Air (Doc 9284), approved and issued periodically in accordance with the procedure established by the ICAO Council.

UN number The four-digit number assigned by the United Nations Committee of Experts on the Transport of Dangerous Goods and on the Globally Harmonized System of Classification and Labeling of Chemicals to identify an article or substance or a particular group of articles or substances.

Unit load device Any type of freight container, aircraft container, aircraft pallet with a net, or aircraft pallet with a net over an igloo.

Note. An over pack is not included in this definition.

CHAPTER 2 APPLICABILITY

2.1 General applicability

2.1.1 The provisions of this document shall be applicable to:

- a. operators of the Republic of Moldova
- b. ground handling agents/shippers, including packers and shippers' agents who are involved in accepting, handling, loading, unloading, transferring and preparing cargo for transportation/agencies engaged in the security screening of passengers and their baggage.

2.1.2 Where specifically provided for in the Technical Instructions, the CAA may grant an Authorisation provided that in such instances an overall level of safety in transport which is equivalent to the level of safety provided for in the Technical Instructions is achieved. The form of the application for approval to transport dangerous goods by air operators of airplanes/helicopters registered in the Republic of Moldova is established in Annex 1 to the present document.

2.1.3 In instances:

- a. of extreme urgency; or
- b. when other forms of transport are inappropriate; or
- c. when full compliance with the prescribed requirements is contrary to the public interest,

CAA may grant an exemption from the provisions of the Technical Instructions provided that in such instances every effort shall be made to achieve an overall level of safety in transport which is equivalent to the level of safety provided for in the Technical Instructions. The form of the application for granting of an exemption from the provisions of the Technical instructions for transport of dangerous goods in special circumstances is established in Annex 2 to the present document.

2.1.4 In case the Republic of Moldova is the State of over flight, transit or destination, none of the criteria for granting an exemption are relevant, an exemption may be granted based solely on whether it is believed that an equivalent level of safety in air transport has been achieved.

Note 1. For the purpose of Authorisations, "States concerned" is the States of Origin and the Operator, unless otherwise specified in the Technical Instructions.

Note 2. For the purpose of exemptions, "States concerned" are the States of Origin, Operator, Transit, Over flight and Destination.

Note 3. For issuance of exemptions is used Guidance material and examples of extreme urgency from Supplement to the Technical Instructions (Part S-1, Chapter 1, 1.2 and 1.3).

Note 4. Refer to 4.3 for dangerous goods forbidden for transport by air under any circumstances.

Note 5. It is not intended that the present document be interpreted as requiring an operator to transport a particular article or substance or as preventing an operator from adopting special requirements on the transport of a particular article or substance.

- 2.1.5 The operators/ground handling agents having an Authorisation for transport/handling of dangerous goods granted by the CAA or other competent organization and operating on/from the territory of the Republic of Moldova shall send, within 24 hours before starting the operations but not later than 3 hours, on the e-mail of the Flight Operations Division (operations@caa.gov.md) a notification on transport of dangerous goods with the subject "Dangerous goods".
- 2.1.6 The operators having an Authorisation for transport of dangerous goods granted by the CAA and operating beyond the territory of the Republic of Moldova shall send, within 72 hours after starting the operations, on the e-mail of the Flight Operations Division (operations@caa.gov.md) a notification on transport of dangerous goods with the subject "Dangerous goods".
- 2.1.7 The notification shall contain the following information:
- date;
 - flight number;
 - shipping name;
 - UN number;
 - class or category;
 - packing group;
 - quantity and type of package;
 - airdrome intended for unload of the goods;

2.2 Dangerous Goods Technical Instructions

- 2.2.1 All operators performing transport of dangerous goods by air, shippers and other organizations engaged in transport of dangerous goods by air, shall take the necessary measures to achieve compliance with the detailed provisions contained in the Technical Instructions. Also, shall be taken the necessary measures to achieve compliance with any amendment to the Technical Instructions which may be published during the specified period of applicability of an edition of the Technical Instructions.
- 2.2.2 The CAA shall inform ICAO of difficulties encountered in the application of the Technical Instructions and of any amendments which it would be desirable to make to them.
- 2.2.3 Although an amendment to the Technical Instructions with an immediate applicability for reasons of safety may not yet have been implemented, the CAA of the Republic of Moldova shall, nevertheless, facilitate the movement of dangerous goods in its territory which are consigned from another Contracting State in accordance with that amendment, providing the goods comply in total with the revised requirements.

2.3 Domestic civil aircraft operations

In the interests of safety and of minimizing interruptions to transport of dangerous goods, shall be taken the necessary measures to achieve compliance with the provisions of the present document and of the Technical Instructions for domestic civil aircraft operations.

2.4 Exceptions

- 2.4.1 Articles and substances which would otherwise be classed as dangerous goods but which are required to be aboard the aircraft in accordance with the pertinent airworthiness requirements and operating regulations, or for those specialized purposes identified in the Technical Instructions, shall be excepted from the provisions of the present document.
- 2.4.2 Where articles and substances intended as replacements for those described in 2.4.1 or which have been removed for replacement are carried on an aircraft, they shall be transported in accordance with the provisions of the present document except as permitted in the Technical Instructions.
- 2.4.3 Specific articles and substances carried by passengers or crew members shall be excepted from the provisions of the present document to the extent specified in the Technical Instructions.

2.5 Notification of variations from the Technical Instructions

- 2.5.1 Where the CAA adopts different provisions from those specified in the Technical Instructions, the CAA shall notify ICAO promptly of such variations for publication in the Technical Instructions.
- 2.5.2 The CAA shall notify a difference to the provisions of 2.2.1 under Article 38 of the Convention only if they are unable to accept the binding nature of the Technical Instructions. Where the CAA has adopted different provisions from those specified in the Technical Instructions, the CAA shall notify on it only under the provisions of 2.5.
- 2.5.3 The CAA shall take the necessary measures to ensure that when an operator adopts more restrictive requirements than those specified in the Technical Instructions, the notification of such operator variations is made to ICAO for publication in the Technical Instructions.

2.6 Surface transport

- 2.6.1 The CAA shall perform, on the territory of the Republic of Moldova, oversight of the ground handling agents to comply to the requirements for acceptance of the dangerous goods intended for air transport and prepared in accordance with the Technical Instructions to be accepted for surface transport to or from aerodromes.
- 2.6.2 The ground handling agents performing acceptance of dangerous goods on the territory of the Republic of Moldova shall send, not later than 2 hours before performance of acceptance, on the e-mail of the Flight Operations Division (operations@caa.gov.md) a notification with the subject "Dangerous goods".
- 2.6.3 The notification shall contain the following information:
- date;
 - flight number;
 - copy of the declaration of the shipper or the UN number, depending on the concrete load.
- 2.6.4 Ground handling agents shall include the procedure on notification of dangerous goods acceptance in the operations manual.

2.7 National authority

- 2.7.1 The CAA is the appropriate authority in the Republic of Moldova responsible for ensuring compliance with the provisions of the present document by operators and ground handling agents, and the ICAO is being informed on this.
- 2.7.2 According to the Law no.36/2016, the National regulatory agency for electronic communications and information technologies is the regulating body in the field of postal communications, supervising postal services of dangerous goods for transportation by air.
- 2.7.3 According to the Government decision no.434/2015 on safe transport of radioactive materials, the National agency for regulation of nuclear and radiological activities is the competent and authorized entity responsible for issuance of authorizations and approvals for transport of radioactive materials.

CHAPTER 3 CLASSIFICATION

The classification of an article or substance shall be in accordance with the provisions of the Technical Instructions.

Note. The detailed definitions of the classes of dangerous goods are contained in the Technical Instructions. These classes identify the potential hazards associated with the transport of dangerous goods by air and are those recommended by the United Nations Committee of Experts on the Transport of Dangerous Goods.

CHAPTER 4 LIMITATION ON THE TRANSPORT OF DANGEROUS GOODS BY AIR**4.1 Dangerous goods permitted for transport by air**

The transport of dangerous goods by air shall be forbidden except as established in the present document and the detailed specifications and procedures provided in the Technical Instructions.

4.2 Dangerous goods forbidden for transport by air unless exempted

The dangerous goods described hereunder shall be forbidden on aircraft unless exempted by the States concerned under the provisions of 2.1 or unless the provisions of the Technical Instructions indicate they may be transported under an Authorisation granted by the State of Origin:

- a. dangerous goods that are identified in the Technical Instructions as being forbidden for transport in normal circumstances;
- b. infected live animals.

4.3 Dangerous goods forbidden for transport by air under any circumstances

Articles and substances that are specifically identified by name or by generic description in the Technical Instructions as being forbidden for transport by air under any circumstances shall not be carried on any aircraft.

CHAPTER 5 PACKING

5.1 General requirements

Dangerous goods shall be packed in accordance with the provisions of this chapter and as provided for in the Technical Instructions.

5.2 Packaging

- 5.2.1 Packaging used for the transport of dangerous goods by air shall be of good quality and shall be constructed and securely closed so as to prevent leakage which might be caused in normal conditions of transport, by changes in temperature, humidity or pressure, or by vibration.
- 5.2.2 Packaging shall be suitable for the contents. Packagings in direct contact with dangerous goods shall be resistant to any chemical or other action of such goods.
- 5.2.3 Packaging shall meet the material and construction specifications in the Technical Instructions.
- 5.2.4 Packaging shall be tested in accordance with the provisions of the Technical Instructions.
- 5.2.5 Packaging for which retention of a liquid is a basic function, shall be capable of withstanding, without leaking, the pressure stated in the Technical Instructions.
- 5.2.6 Inner packaging shall be so packed, secured or cushioned as to prevent their breakage or leakage and to control their movement within the outer packaging(s) during normal conditions of air transport. Cushioning and absorbent materials shall not react dangerously with the contents of the packaging.
- 5.2.7 No packaging shall be reused until it has been inspected and found free from corrosion or other damage. Where a packaging is reused, all necessary measures shall be taken to prevent contamination of subsequent contents.
- 5.2.8 If, because of the nature of their former contents, uncleaned empty packaging may present a hazard, they shall be tightly closed and treated according to the hazard they constitute.
- 5.2.9 No harmful quantity of a dangerous substance shall adhere to the outside of packages.

CHAPTER 6 LABELLING AND MARKING

6.1 Labels

Unless otherwise provided for in the Technical Instructions, each package of dangerous goods shall be labeled with the appropriate labels and in accordance with the provisions set forth in those Instructions.

6.2 Markings

6.2.1 Unless otherwise provided for in the Technical Instructions, each package of dangerous goods shall be marked with the proper shipping name of its contents and, when assigned, the UN number and such other markings as may be specified in those Instructions.

6.2.2 *Specification markings on packaging.* Unless otherwise provided for in the Technical Instructions, each packaging manufactured to a specification contained in the Instructions shall be so marked in accordance with the appropriate provisions of the Instructions and no packaging shall be marked with a packaging specification marking unless it meets the appropriate packaging specification contained in the Instructions.

6.3 Languages to be used for markings

6.3.1 Marking related to dangerous goods shall be performed in English language.

6.3.2 Marking related to dangerous goods, the Republic of Moldova being the State of origin, shall be performed in English language.

CHAPTER 7 SHIPPER'S RESPONSIBILITIES

7.1 General requirements

Before a shipper offers any package or over pack of dangerous goods for transport by air, the shipper shall ensure that the dangerous goods are not forbidden for transport by air and are properly classified, packed, marked, labeled and accompanied by a properly executed dangerous goods transport document, as specified in the present document and in the Technical Instructions.

7.2 Training of the staff (TI 5; 1.4)

Before a consignment of dangerous goods is offered for air transport, all persons involved in its preparation should have received training to enable them to carry out their responsibilities, as detailed in part 1 of Technical Instructions and chapter 10 to this document.

7.3 Dangerous goods transport document

7.3.1 Unless otherwise provided for in the Technical Instructions, the person who offers dangerous goods for transport by air shall complete, sign and provide to the operator a dangerous goods transport document, which shall contain the information required by the Instructions.

7.3.2 The transport document shall bear a declaration signed by the person who offers dangerous goods for transport indicating that the dangerous goods are fully and accurately described by their proper shipping names and that they are classified, packed, marked, labeled, and in proper condition for transport by air in accordance with the relevant regulations.

7.4 Languages to be used

The dangerous goods transport document shall be completed in English language.

CHAPTER 8 OPERATOR'S RESPONSIBILITIES

In order to receive permission for dangerous goods transportation, the operator shall draft and provide the CAA the Operations Manual or any other Dangerous Goods Manual which shall contain the procedures and training programmes of the personnel, in accordance with the Technical Instructions and Acceptable means of compliance and guidance materials to flight operations (AMC & GM to CT-OPS).

Note 1. Technical requirements on safety management systems (CT-SMS), includes safety management provisions for air operators. Further guidance is contained in the Safety Management Manual (SMM) (Doc 9859).

Note 2. The carriage of dangerous shall be enhanced by the operator's safety management system (SMS).

Before transportation of the dangerous goods by air, the Operator shall ensure that all personnel involved in assessment, handling and transportation passed the appropriate training in order to perform their duties according to the Technical Instructions and Chapter 10 of this document.

Note: Personnel involved in assessment of the dangerous goods and taking decision for transportation of it (DG manager), shall be trained according to functions "Personnel responsible for processing or accepting dangerous goods consignments" (Annex 4D).

[As amended by Order no.27/GEN of 23.06.2023]

8.1 Acceptance for transport

8.1.1. Before signing any contractual agreements on transport of dangerous goods, the operators shall ensure that:

- a. Ground handling agent/shippers/agents' personnel involved in accepting, handling, loading, unloading, transferring or other processing of cargo is trained in accordance with the Technical Instructions.

Note 1. Operators of the Republic of Moldova shall keep the training records (copies of the certificates) not less than 12 months and provide this copies on request of the aviation inspector during the inspection in order to obtain the permission for transportation of dangerous goods and/or during the continuous oversight.

Note 2. These requirements shall be included in the Operations Manual / Dangerous Goods Manual of the operator.

- b. Ground handling agent properly performs acceptance, load, unload, transfer of dangerous goods, fills in the accompanying documents in accordance with the Technical Instructions.
- c. Uses check-lists which confirm acceptance of dangerous goods in accordance with the Technical Instructions.

- 8.1.2. During the validity term of the contractual agreements, Operators shall verify compliance of the aspects mentioned in 8.1.1.
- 8.1.3. Before signing any contractual agreements on transport of dangerous goods, the operators shall ensure that the agreement contains the requirement:
- a. described in 12.5 of this document; and
 - b. handling of the dangerous goods is performed in accordance with this document.
- 8.1.4. An operator shall not accept dangerous goods for transport by air:
- a. unless the dangerous goods are accompanied by a completed dangerous goods transport document, except where the Technical Instructions indicate that such a document is not required; and
 - b. until the Operator (or ground handling agent on the behalf of the operator) will not check the cargo place, outer package or cargo container with the dangerous goods in accordance with the procedures and checklists established by the Operator.

Note 1. See Chapter 12 concerning the reporting of dangerous goods accidents and incidents.

Note 2. Special provisions related to the acceptance of over packs are contained in the Technical Instructions.

- c. until the Operator will not ensure that the organizations which perform acceptance, packing, loading, unloading, transfer of cargo passed training in accordance with the requirements of this document and Technical Instructions.

8.2 Acceptance checklist

An operator shall develop and use an acceptance checklist with the scope to provide compliance with the requirements of the Technical Instructions parts 7; 6.

8.3 Loading and stowage

The Operator shall assure, that loading on the aircraft packages, and over packs containing dangerous goods and freight containers containing radioactive materials is loaded and stowed on an aircraft in accordance with the provisions of the Technical Instructions.

8.4 Inspection for damage or leakage

- 8.4.1 Packages and over packs containing dangerous goods and freight containers containing radioactive materials shall be inspected for evidence of leakage or damage before loading on an aircraft or into a unit load device. Leaking or damaged packages, over packs or freight containers shall not be loaded on an aircraft.
- 8.4.2 A unit load device shall not be loaded aboard an aircraft unless the device has been inspected and found free from any evidence of leakage from, or damage to, any dangerous goods contained therein.

8.4.3 Where any package of dangerous goods loaded on an aircraft appears to be damaged or leaking, the operator shall remove such package from the aircraft, or arrange for its removal by an appropriate authority or organization, and thereafter shall ensure that the remainder of the consignment is in a proper condition for transport by air and that no other package has been contaminated.

8.4.4 Packages or over packs containing dangerous goods and freight containers containing radioactive materials shall be inspected for signs of damage or leakage upon unloading from the aircraft or unit load device. If evidence of damage or leakage is found, the area where the dangerous goods or unit load device were stowed on the aircraft shall be inspected for damage or contamination.

8.5 Loading restrictions in passenger cabin or on flight deck

Dangerous goods shall not be carried in an aircraft cabin occupied by passengers or on the flight deck of an aircraft, except in circumstances permitted by the provisions of the Technical Instructions.

8.6 Removal of contamination

8.6.1 Any hazardous contamination found on an aircraft as a result of leakage or damage to dangerous goods shall be removed without delay.

8.6.2 An aircraft which has been contaminated by radioactive materials shall immediately be taken out of service and not returned to service until the radiation level at any accessible surface and the non-fixed contamination are not more than the values specified in the Technical Instructions.

8.7 Separation and segregation

8.7.1 Packages containing dangerous goods which might react dangerously one with another shall not be stowed on an aircraft next to each other or in a position that would allow interaction between them in the event of leakage.

8.7.2 Packages of toxic and infectious substances shall be stowed on an aircraft in accordance with the provisions of the Technical Instructions.

8.7.3 Packages of radioactive materials shall be stowed on an aircraft so that they are separated from persons, live animals and undeveloped film, in accordance with the provisions in the Technical Instructions.

8.8 Securing of dangerous goods cargo loads

When dangerous goods subject to the provisions contained in the present document are loaded in an aircraft, the operator shall protect the dangerous goods from being damaged and shall secure such goods in the aircraft in such a manner that will prevent any movement in flight which would change the orientation of the packages. For packages containing radioactive materials, the securing shall be adequate to ensure that the separation requirements of 8.7.3 are met at all times.

8.9 Loading on cargo aircraft

Packages of dangerous goods bearing the “Cargo aircraft only” label shall be loaded in accordance with the provisions in the Technical Instructions.

8.10 Passengers check-in procedures (TI 7; 5.2)

The Operator shall ensure that personnel involved in check-in procedures, screening of the passengers in the airport and other places than airport is properly trained (TI 1;4) for detecting dangerous goods carried by passengers (excluding dangerous goods permitted for transportation by air in accordance with TI 8; 1.1.2)

CHAPTER 9 PROVISION OF INFORMATION

9.1 Information to pilot-in-command

The operator of an aircraft in which dangerous goods are to be carried shall provide the pilot-in-command as early as practicable before departure (both airplane and helicopter) with written information (NOTOC) as specified in the Technical Instructions (7; 4.1.1 (a), (b)).

[As amended by Order no.27/GEN of 23.06.2023]

9.2 Information and instructions to flight crew members

The operator shall provide such information in the Operations Manual (Dangerous Goods Manual) as will enable the flight crew to carry out its responsibilities with regard to the transport of dangerous goods and shall provide instructions as to the action to be taken in the event of emergencies arising involving dangerous goods.

9.3 Information to passengers (TI 7; 5.1)

9.3.1 Operators and agents of handling organizations shall inform passengers as to the dangerous goods which they are forbidden from transporting aboard the aircraft. The notification system shall be described in their operations manual (dangerous goods manual) and/or other appropriate manuals.

9.3.2 The CAA performs oversight of the operator related to the information it provides to the passengers, in such a manner that the passengers are warned as to the types of dangerous goods which they are forbidden from transporting aboard an aircraft as provided for in the Technical Instructions.

9.4 Information to other persons

9.4.1 Operators, ground handling agents, shippers or other organizations engaged in the transport of dangerous goods by air shall provide such information to their staff, enabling them to carry out their responsibilities with regard to the transport of dangerous goods and shall provide instructions as to the action to be taken in the event of emergencies, involving dangerous goods.

9.4.2 An operator or operator's handling agent must ensure that notices giving information about the transport of dangerous goods are sufficient in number, prominently displayed and provided at a visible location(s) at the cargo acceptance points enough quantity of notifications to alert shippers / agents about any dangerous goods that may be contained in their cargo consignment(s). These notices must include visual examples of dangerous goods, including batteries (TI 7; 4.8).

9.5 Information from pilot-in-command to aerodrome authorities

If an in-flight emergency occurs, the pilot-in-command shall, as soon as the situation permits, shall inform the appropriate air traffic services unit, for the information of aerodrome authorities, of any dangerous goods on board the aircraft, as provided for in the Technical Instructions.

9.6 Information in the event of an aircraft accident or incident

9.6.1 In the event of:

- a. an aircraft accident; or
- b. a serious incident where dangerous goods carried as cargo may be involved,

The operator of the aircraft carrying dangerous goods as cargo shall immediately provide information, to emergency services responding to the accident or serious incident about the dangerous goods on board, as shown on the written information to the pilot-in-command. The operator shall transmit this information to the aircraft accident and incident investigation authority of the Republic of Moldova within 72 hours, including the CAA and the appropriate competent authority of the state in which the accident or serious incident occurred.

9.6.2 In the event of an aircraft incident, the operator of an aircraft carrying dangerous goods as cargo shall, if requested to do so, provides information without delay to emergency services responding to the incident and to the appropriate authority of the state in which the incident occurred, about the dangerous goods on board, as shown on the written information to the pilot-in-command. Within 72 hours, the operator shall provide such information to the aircraft accident and incident investigation authority of the Republic of Moldova, including the CAA.

Note. Accident. An occurrence associated with the operation of an aircraft which, in the case of a manned aircraft, takes place between the time any person boards the aircraft with the intention of flight until such time as all such persons have disembarked, or in the case of an unmanned aircraft, takes place between the time the aircraft is ready to move with the purpose of flight until such time as it comes to rest at the end of the flight and the primary propulsion system is shut down, in which:

- a. *a person is fatally or seriously injured as a result of:*
 - *being in the aircraft, or*
 - *direct contact with any part of the aircraft, including parts which have become detached from the aircraft, or*
 - *direct exposure to jet blast,*
except when the injuries are from natural causes, self-inflicted or inflicted by other persons, or when the injuries are to stowaways hiding outside the areas normally available to the passengers and crew; or
- b. *the aircraft sustains damage or structural failure which:*
 - *adversely affects the structural strength, performance or flight characteristics of the aircraft, and*
 - *would normally require major repair or replacement of the affected component, except for engine failure or damage, when the damage is limited to a single engine, (including its cowlings or accessories), to propellers, wing tips, antennas, probes, vanes, tires, brakes, wheels, fairings, panels, landing gear, doors, windscreens, the aircraft skin (such as small dents or puncture holes), or for minor damages to main rotor blades, tail rotor blades, landing gear, and those resulting from hail or bird strike (including holes in the radome); or*
- c. *the aircraft is missing or is completely inaccessible.*

Serious incident: An incident involving circumstances indicating that there was a high probability of an accident and associated with the operation of an aircraft which, in the case of a manned aircraft, takes place between the time any person boards the aircraft with the intention of flight until such time as all such persons have disembarked, or in the case of an unmanned aircraft, takes place between the time the aircraft is ready to move with the purpose of flight until such time as it comes to rest at the end of the flight and the primary propulsion system is shut down.

Incident: An occurrence, other than an accident, associated with the operation of an aircraft which affects or could affect the safety of operation.

CHAPTER 10 TRAINING PROGRAMMES

10.1 Establishment of training programmes

10.1.1 Operators and entities shall establish and present to the CAA the assessment training plan of the personnel, who has passed the theoretical course, depending of the functions for which they are responsible, ensuring its further execution.

10.1.2 Initial and recurrent dangerous goods training programmes shall be established and maintained in accordance with the Technical Instructions.

Note: Guidance in implementing a competency-based approach to dangerous goods training and assessment for personnel involved in the transport of cargo, mail, passengers and baggage by air can be found in the "Guidance on a Competency-based Approach to Dangerous Goods Training and Assessment (ICAO Doc 10147) and "Competency-based Training and Assessment Approach (IATA Doc).

[As amended by Order no.27/GEN of 23.06.2023]

10.2 Approval of training programmes

10.2.1 Initial and recurrent dangerous goods training programmes shall be approved by the CAA.

The forms of the application for approval of the dangerous goods training programmes are established in Annex 4 (4A, 4B, 4C, 4E, 4D, 4F, 4G, 4H, 4I, 4J, 4K) and Annex 5 to this document.

The forms of the application for approval of the dangerous goods training programmes for operators not carrying dangerous goods as cargo or mail are established in Annex 3 (3C, 3E, 3G, 3H, 3I, 3J, 3K) and Annex 5 to this document.

[As amended by Order no.27/GEN of 23.06.2023]

10.2.2 Dangerous goods training programmes are required for all operators regardless of whether or not they are approved to transport dangerous goods.

10.2.3 Dangerous goods training programmes for designated organizations established in the Republic of Moldova which are not air operators (for example organizations which accept, load, unload, screen passengers, crews and their baggage) also need to be approved by the CAA.

10.2.4 Security personnel also shall pass the training no matter if the operator performs transportation of the passengers and their baggage or dangerous goods as cargo. (TI 1;4.2.7).

10.2.5 Dangerous goods training programmes for designated postal operators shall be approved by the National regulatory agency for electronic communications and information technologies.

Note 1. See 11.4 for dangerous goods by mail.

Note 2. See 4.2.2 of Annex 6 Part I for surveillance of operations by a foreign operator.

10.2.6 Training shall be finished by a written test and assess criterion to check the understanding of the material. A confirmation of a successful examination and assess criterion is required.

10.2.7 The information regarding training shall be always renewed and include:

- a. the individual name;

- b. the month of completion of the most recent training and assessment;
- c. description, copy or reference to training and assessment materials used to meet the training requirements and assessment requirements;
- d. the name and address of the organization providing the training and assessment; and
- e. evidence which shows that the personnel have been assessed as competent.

10.2.8 Training and assessment records must be retained by the employer for a minimum period of **48** month from the most recent training completion month and must be made available upon request to the employee or CAA.

[As amended by Order no.27/GEN of 23.06.2023]

CHAPTER 11 COMPLIANCE

11.1 Inspection systems

The CAA shall establish inspection, surveillance and enforcement procedures for all entities performing any function prescribed in its regulations for air transport of dangerous goods with a view to achieving compliance with those regulations (including packers, shippers, handling agents and operators).

Note 1. These procedures shall include provisions for:

- *inspecting dangerous goods consignments prepared, offered, accepted or transported by the entities referred to in 11.1;*
- *inspecting the practices of the entities referred to in 11.1; and*
- *investigating alleged violations (see 11.3).*

Note 2. Guidance on dangerous goods inspections and enforcement may be found in the Supplement to the Technical Instructions (Part S-5, Chapter 1 and Part S-7, Chapters 5 and 6) and in AMC & GM to CT-TABP.

11.2 Cooperation between States

11.2.1 The CAA shall participate in cooperative efforts with other states concerning violations of dangerous goods regulations, with the aim of eliminating such violations. Cooperative efforts could include coordination of investigations and enforcement actions; exchanging information on a regulated party's compliance history; joint inspections and other technical liaisons, exchange of technical staff, and joint meetings and conferences.

11.2.2 Appropriate information that could be exchanged include safety alerts, bulletins or dangerous goods advisories; proposed and completed regulatory actions; incident reports; documentary and other evidence developed in the investigation of incidents; proposed and final enforcement actions; and educational/outreach materials suitable for public dissemination.

11.3 Penalties

11.3.1 The Contravention code of the Republic of Moldova establishes appropriate penalties for violations of regulations of transport of dangerous goods on board of the aircraft.

11.3.2 The CAA shall take appropriate action to achieve compliance with its dangerous goods regulations, including suspension or cancelation of the Authorisation to perform such operations, when information about a violation is received from another Contracting state, such as when a consignment of dangerous goods is found not to comply with the requirements of the Technical Instructions on arrival in a Contracting state and that state reports the matter to the State of Origin, if such is the Republic of Moldova.

11.4 Dangerous goods by mail

- 11.4.1 The procedures of designated postal operators for controlling the introduction of dangerous goods in mail into air transport shall be approved by the National regulatory agency for electronic communications and information technologies.
- 11.4.2 The operators of the Republic of Moldova shall not be permitted to transport dangerous goods by mail if the staff of the postal operators, the representative of the postal operator or organizations performing on the behalf of the operators the acceptance, upload, unload or processing of the mail, haven't undergo training according to the requirements of the Technical Instructions.
- 11.4.3 Before accepting the mail containing dangerous goods for transport, the operators of the Republic of Moldova shall check if the staff of the postal operators, the representative of the postal operator or organizations performing on the behalf of the operators the acceptance, upload, unload or processing of the mail, underwent training according to the requirements of the Technical Instructions.
- 11.4.4 The operators of the Republic of Moldova shall keep the data on training of the staff mentioned in 11.4.3 (copies of the certificates) for no less than 12 months and present them to the aviation inspector during the regular inspection within the issuance/prolongation of the Authorisation for transport of dangerous goods by air and continued surveillance.
- 11.4.5 The operators shall include the appropriate changes in their documents.

Note 1. In accordance with the provisions of the International Postal Union (UPU) transport of dangerous goods by air through mail is not permitted, except the circumstances established in the Technical Instructions.

Note 2. The Universal Postal Union has established procedures to control the introduction of dangerous goods into air transport through the postal services (see the UPU Parcel Post Regulations and Letter Post Regulations).

Note 3. Guidance for approving the procedures established by designated postal operators to control the introduction of dangerous goods into air transport may be found in the Supplement to the Technical Instructions (Part S-1, Chapter 3).

CHAPTER 12 DANGEROUS GOODS ACCIDENT AND INCIDENT REPORTING

- 12.1 With the aim of preventing the recurrence of dangerous goods accidents and incidents, the competent authority for aircraft accident and incident investigation shall establish procedures for investigating and compiling information concerning such accidents and incidents which occur on the territory of the Republic of Moldova and which involve the transport of dangerous goods originating in or destined for another state. Reports on such accidents and incidents shall be made in accordance with the detailed provisions of the Technical Instructions. Copies of such reports shall be also presented to the CAA.
- 12.2 With the aim of preventing the recurrence of dangerous goods accidents and incidents, the competent authority for aircraft accident and incident investigation shall establish procedures for investigating and compiling information concerning such accidents and incidents which occur on the territory of the Republic of Moldova other than those described in 12.1. Reports on such accidents and incidents shall be made in accordance with the detailed provisions of the Technical Instructions. The copies of these reports shall be provided to CAA.
- 12.3 With the aim of preventing the recurrence of instances of undeclared or misdeclared dangerous goods in cargo, CAA established procedures for investigating and compiling information concerning such occurrences which occur in its territory and which involve the transport of dangerous goods originating in or destined for another State. Reports on such instances shall be made in accordance with the detailed provisions of the Technical Instructions. Copies of such reports shall be also presented to the CAA.
- 12.4 With the aim of preventing the recurrence of instances of undeclared or misdeclared dangerous goods in cargo, the CAA shall establish procedures for investigating and compiling information concerning such occurrences which occur on the territory of the Republic of Moldova other than those described in 12.3. Reports on such instances shall be made in accordance with the detailed provisions of the Technical Instructions.
- 12.5 Entities other than operators who are in possession of dangerous goods at the time a dangerous goods accident or incident occurs or at the time a dangerous goods incident is discovered to have occurred should follow the reporting requirements of Technical Instructions Part 7; 4.4. Entities other than operators who discover undeclared dangerous goods should follow the reporting requirements of Technical Instruction Part 7; 4.5. These entities may include, but are not limited to, freight forwarders, customs authorities and security screening providers.

CHAPTER 13 DANGEROUS GOODS SECURITY PROVISIONS

Operators, shippers and other organizations engaged in the transport of dangerous goods by air shall establish dangerous goods security measures, applicable to shippers, operators and other individuals, to minimize theft or misuse of dangerous goods that may endanger persons, property or the environment. These measures should be commensurate with security provisions specified in other Annexes and the Technical Instructions.

13.1 Dangerous Goods Security Training (TI 1; 5.2)

The training specified in the Technical Instructions 1; 4.2 should include elements of security awareness.

13.2 Security plans (TI 1; 5.4)

Operators, shippers and others (including infrastructure managers) engaged in the transport of high consequence dangerous goods (TI 1; 5.3.1) should adopt, implement and comply with the security plan, which should include:

- a. specific allocation of responsibilities for security to competent and qualified persons with appropriate authority to carry out their responsibilities;
- b. records of dangerous goods or types of dangerous goods transported;
- c. review of current operations and assessment of vulnerabilities, including inter-modal transfer, temporary transit storage, handling, and distribution, as appropriate;
- d. clear statement of measures including training policies (including response to higher threat conditions, new employee / employment verifications, etc.), operating practices (e.g. access to dangerous goods in temporary storage proximity to vulnerable infrastructure, etc.), equipment and resources that are to be used to reduce security risks;
- e. effective and up-to-date procedures for reporting and dealing with security threats, breaches of security or security incidents;
- f. procedures for the evaluation and testing of security plans and procedures for periodic review and update of the plans;
- g. measures to ensure the security of transport information contained in the plan; and
- h. measures to ensure that the security of the distribution of transport documentation is limited as far as possible. (Such measures must not preclude provision of the transport documentation required by Technical Instruction part 5, chapter 4).

Note. Operators, shippers and others with responsibilities for the safe and secure transport of dangerous goods should cooperate with each other and with appropriate authorities to exchange threat information, apply appropriate security measures and respond to security incidents.

Annex 1 - Application for approval to transport dangerous goods by air operators of airplanes / helicopters registered in the Republic of Moldova

1. FULL NAME OF OPERATOR _____																													
2. NAME, ADDRESS & CONTACT NUMBER OF PERSON IN MOLDOVA WITH RESPONSIBILITY FOR TRANSPORT OF DANGEROUS GOODS BY AIR _____ _____																													
3. APPLICATION INFORMATION: <div style="display: flex; justify-content: space-between;"> INITIAL <input type="checkbox"/> RENEWAL <input type="checkbox"/> </div>																													
4. ACCEPTANCE PROCEDURES: 4.1 Does the operator conduct own acceptance checks? <div style="display: flex; justify-content: space-around;"> YES <input type="checkbox"/> NO <input type="checkbox"/> </div> 4.2 If "No", give name, address & contact number of acceptance agent: _____ 4.3 Does the operator conduct any acceptance checks for any other operator? <div style="display: flex; justify-content: space-around;"> YES <input type="checkbox"/> NO <input type="checkbox"/> </div> 4.4 If "Yes", give names of operators: _____																													
5. DANGEROUS GOODS OPERATIONS: 5.1 Classes / Division of dangerous goods <table style="width: 100%; border: none;"> <tr> <td>CLASS 1 <input type="checkbox"/></td> <td>CLASS 2 <input type="checkbox"/></td> <td>DIVISION 6.1 <input type="checkbox"/></td> </tr> <tr> <td>DIVISION 1. <input type="checkbox"/></td> <td>DIVISION 2.3 <input type="checkbox"/></td> <td>DIVISION 6.2 <input type="checkbox"/></td> </tr> <tr> <td>DIVISION 1.2 <input type="checkbox"/></td> <td>CLASS 3 <input type="checkbox"/></td> <td>CLASS 7 <input type="checkbox"/></td> </tr> <tr> <td>DIVISION 1.3 <input type="checkbox"/></td> <td>CLASS 4 <input type="checkbox"/></td> <td>CLASS 8 <input type="checkbox"/></td> </tr> <tr> <td>DIVISION 1.4 <input type="checkbox"/></td> <td>DIVISION 4.1 <input type="checkbox"/></td> <td>CLASS 9 <input type="checkbox"/></td> </tr> <tr> <td>DIVISION 1.5 <input type="checkbox"/></td> <td>CLASS 5 <input type="checkbox"/></td> <td></td> </tr> </table> 5.2 Types of operations: <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> AIRPLANE</td> <td><input type="checkbox"/> MEDICAL EVACUATION OPERATIONS</td> </tr> <tr> <td><input type="checkbox"/> HELICOPTER</td> <td><input type="checkbox"/> CHARTER OPERATIONS</td> </tr> <tr> <td><input type="checkbox"/> PASSENGER & CARGO</td> <td><input type="checkbox"/> SCHEDULED PASSENGER & CARGO OPERATIONS</td> </tr> <tr> <td><input type="checkbox"/> CARGO AIRCRAFT ONLY</td> <td></td> </tr> </table>				CLASS 1 <input type="checkbox"/>	CLASS 2 <input type="checkbox"/>	DIVISION 6.1 <input type="checkbox"/>	DIVISION 1. <input type="checkbox"/>	DIVISION 2.3 <input type="checkbox"/>	DIVISION 6.2 <input type="checkbox"/>	DIVISION 1.2 <input type="checkbox"/>	CLASS 3 <input type="checkbox"/>	CLASS 7 <input type="checkbox"/>	DIVISION 1.3 <input type="checkbox"/>	CLASS 4 <input type="checkbox"/>	CLASS 8 <input type="checkbox"/>	DIVISION 1.4 <input type="checkbox"/>	DIVISION 4.1 <input type="checkbox"/>	CLASS 9 <input type="checkbox"/>	DIVISION 1.5 <input type="checkbox"/>	CLASS 5 <input type="checkbox"/>		<input type="checkbox"/> AIRPLANE	<input type="checkbox"/> MEDICAL EVACUATION OPERATIONS	<input type="checkbox"/> HELICOPTER	<input type="checkbox"/> CHARTER OPERATIONS	<input type="checkbox"/> PASSENGER & CARGO	<input type="checkbox"/> SCHEDULED PASSENGER & CARGO OPERATIONS	<input type="checkbox"/> CARGO AIRCRAFT ONLY	
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6. LOADING. UNLOADING. STORING. 6.1 Are the aircraft loaded by the staff of the operator? <div style="display: flex; justify-content: space-around;"> YES <input type="checkbox"/> NO <input type="checkbox"/> </div> 6.2 If "No", specify agent's name, address & contact number _____ 6.3 Does the operator employ handling staff for cargo or passenger handling? <table style="width: 100%; border: none;"> <tr> <td>PASSENGERS</td> <td>YES <input type="checkbox"/></td> <td>NO <input type="checkbox"/></td> <td>NA <input type="checkbox"/></td> </tr> <tr> <td>CARGO</td> <td>YES <input type="checkbox"/></td> <td>NO <input type="checkbox"/></td> <td>NA <input type="checkbox"/></td> </tr> </table> 6.4 If you answered "No" to any part of question 6.3 provide details of organization that handles passengers and/or cargo on behalf of the operator. <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 35%;">STAFF CATEGORY</th> <th style="width: 65%;">NAME OF ORGANIZATION</th> </tr> </thead> <tbody> <tr> <td>CARGO HANDLING</td> <td></td> </tr> <tr> <td>PASSENGER HANDLING</td> <td></td> </tr> </tbody> </table>				PASSENGERS	YES <input type="checkbox"/>	NO <input type="checkbox"/>	NA <input type="checkbox"/>	CARGO	YES <input type="checkbox"/>	NO <input type="checkbox"/>	NA <input type="checkbox"/>	STAFF CATEGORY	NAME OF ORGANIZATION	CARGO HANDLING		PASSENGER HANDLING													
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CARGO HANDLING																													
PASSENGER HANDLING																													

7. PROVISION OF INFORMATION:

7.1 Is written information provided to the pilot in command by the operator?

YES ☐

NO ☐

7.2 If "No", specify who provides this information (name, address & contact number)

8. TRAINING

8.1 Does the operator conduct its own dangerous goods training and assessment for staff, employed by the operator?

[As amended by Order no.27/GEN of 23.06.2023]

YES ☐

NO ☐

8.2 If "No", provide name of organization that conducts the dangerous training on behalf of the operator

8.3 Are (is) the dangerous goods training programme(s) for staff employed by the operator approved by the CAA RM?

If "yes", enclose copies of certificates.

YES ☐

NO ☐

8.4 Are (is) the dangerous goods training programme(s) of the agent approved by the CAA RM?

If "yes", enclose copies of certificates?

YES ☐

NO ☐

8.5 Name, address & contact number of person within the operator with responsibility for the training of Moldavian based staff:

9. DANGEROUS GOODS MANUAL AS PART OF OPERATIONAL MANUAL**10. DECLARATION AND SIGNATURE**

The information given in this application is true & correct to the best of my knowledge & belief

NAME: _____

POSITION: _____

DATE: _____

SIGNATURE: _____

11. NATIONAL APPROVAL

11.1 Application form completed in full

YES ☐ NO ☐

11.2 A copy of the approval dangerous goods training programme

YES ☐ NO ☐

11.3 A copy of the approval dangerous goods manual

YES ☐ NO ☐

NAME: _____

POSITION: _____

DATE: _____

SIGNATURE: _____

Annex 2 - Application for approval or exemption to transport dangerous goods under special circumstances

Note - This form applies to requests to carry dangerous goods where they do not comply with the normal requirements of the Technical Instructions. If there is insufficient space to list all items, they can be listed on a separate sheet. Application should be made at least 10 days before the date of the flight on which the dangerous goods are to be carried and should be submitted to the CAA RM.

Instruction:

The form once completed should be returned to the CAA RM.

Failure to complete this form in full may result in a delay in processing the application.

The issuing of this form does not in itself constitute an authorization to carry dangerous goods.

1. APPLICANT DETAILS

Operator name	
Telephone number	
E-mail	

2. OPERATIONAL DETAILS

Flight number(s)		Date of flight	
Airport of Departure		Airport of Destination	
Shipper / Consignee		AWB number	

3. DETAILS OF THE DANGEROUS GOODS

UN NUMBER	PROPER SHIPPING NAME	CLASS/ DIVISION AND COMPATIBILITY GROUP	PACKING INSTRUCTION	NUMBER OF PACKAGE	TYPE OF PACKAGE	NET QUANTITY (TOTAL)	GROSS WEIGHT (TOTAL)

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

SIGNATURE: _____

[illegible]

<i>Name and Title of Inspector (s)</i>	Signature	Date:
---	-----------	-------

Annex 3

Annex 3C - Application for approval of dangerous goods training programmes - Persons responsible for processing or accepting goods presented as general cargo for operators not carrying dangerous goods as cargo or mail

[As amended by Order no.27/GEN of 23.06.2023]

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____		DATE SUBMITTED _____
TITLE OF TRAINING PROGRAMME _____		
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____	
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)	

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
DANGEROUS GOODS TRANSPORT DOCUMENT AND OTHER RELEVANT DOCUMENTATION				
Dangerous goods transport document				
Certification				
Infectious substances				
Air waybill information				
Additional documentation for other than radioactive material				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ DATE: _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

Annex 3E - Application for approval of dangerous goods training programmes - Persons responsible for handling cargo (other than dangerous goods) in a warehouse, loading and unloading unit load devices and loading and unloading aircraft cargo compartments for operators not carrying dangerous goods as cargo or mail

[As amended by Order no.27/GEN of 23.06.2023]

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____	DATE SUBMITTED _____
TITLE OF TRAINING PROGRAMME _____	
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
DANGEROUS GOODS TRANSPORT DOCUMENT AND OTHER RELEVANT DOCUMENTATION				
Dangerous goods transport document				
Certification				
Infectious substances				
Air waybill information				
Additional documentation for other than radioactive material				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ DATE: _____

SIGNATURE _____ TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

Annex 3G - Application for approval of dangerous goods training programmes – Personnel responsible for the planning of aircraft loading for operators not carrying dangerous goods as cargo or mail

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____	DATE SUBMITTED _____
TITLE OF TRAINING PROGRAMME _____	
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

Annex 3H - Application for approval of dangerous goods training programmes - Flight crew for operators not carrying dangerous goods as cargo or mail
[As amended by Order no.27/GEN of 23.06.2023]

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____	DATE SUBMITTED _____
TITLE OF TRAINING PROGRAMME _____	
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

Annex 3I - Application for approval of dangerous goods training programmes - Flight operations officers and flight dispatchers for operators not carrying dangerous goods as cargo or mail

[As amended by Order no.27/GEN of 23.06.2023]

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____		DATE SUBMITTED _____
TITLE OF TRAINING PROGRAMME _____		
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____	
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)	

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

Annex 3J - Application for approval of dangerous goods training programmes - Cabin crew for operators not carrying dangerous goods as cargo or mail
[As amended by Order no.27/GEN of 23.06.2023]

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____	DATE SUBMITTED _____
TITLE OF TRAINING PROGRAMME _____	
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

Annex 3K - Application for approval of dangerous goods training programmes - Personnel responsible for the screening of passengers and crew and their baggage, cargo and mail for operators not carrying dangerous goods as cargo or mail

[As amended by Order no.27/GEN of 23.06.2023]

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____		DATE SUBMITTED _____
TITLE OF TRAINING PROGRAMME _____		
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____	
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)	

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ DATE: _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

Annex 4**Annex 4A - Application for approval of dangerous goods training programmes - Staff of designated postal operators***[As amended by Order no.27/GEN of 23.06.2023]***INSTRUCTION:**

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____		DATE SUBMITTED _____
TITLE (CATEGORY OF PERSONNEL) OF TRAINING PROGRAMME _____		
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____	
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)	

CATEGORY OF PERSONNEL WHO WILL USE THE TRAINING PROGRAMME
(staff of designated postal operators)

- ☐ A - Staff of designated postal operators involved in accepting mail containing dangerous goods
- ☐ B - Staff of designated postal operators involved in processing mail (other than dangerous goods)
- ☐ C - Staff of designated postal operators involved in the handling, storage and loading of mail

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	A	B	C	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY							
General applicability	X	X	X				
Definition of dangerous goods	X	X	X				
State and operator variations	X	X	X				
Unit of measurements	X	X	X				

LIMITATION							
Dangerous goods forbidden for transport by air under any circumstances	X	X	X				
Exceptions for dangerous goods of the operator	X	X	X				
Dangerous goods in airmail	X	X	X				
Dangerous goods in excepted quantities	X	X	X				
Dangerous goods in limited quantities	X	X	X				
GENERAL REQUIREMENTS FOR SHIPPERS							
General	X						
General provision for class 7	X						
Information to employees	X						
Training	X						
Salvage packaging	X						
Empty packaging	X						
Mixed packing	X						
CLASSIFICATION							
Classes and divisions	X						
Complete list of classes, divisions and definitions	X						
Packing groups	X						
Un numbers and proper shipping name	X						
Classification of substances and articles with multiple hazards	X						
Transport of samples	X						
Mixtures and solution containing one or more dangerous substances	X						
Forbidden dangerous goods entries in the dangerous goods list	X						
Special provision entries in the dangerous goods list	X						
Quantity limitations for types of aircraft	X						
Dangerous goods in limited quantities	X						
LIST OF DANGEROUS GOODS							
Arrangement of the dangerous goods list	X						
Method of using the dangerous goods list for articles or substances specifically listed by name	X						
PACKING REQUIREMENTS							
General packing requirements	X						
Types of packaging	X						
Marking of packaging other than inner packaging	X						
Different substances packed together	X						
Over packs	X						
Packing instructions	X						
Use of the packing instructions in conjunction with the dangerous goods list	X						

LABELING AND MARKING							
Package markings	X	X	X				
Labeling	X	X	X				
Over packs	X	X	X				
Handling labels	X	X	X				
DANGEROUS GOODS TRANSPORT DOCUMENT AND OTHER RELEVANT DOCUMENTATION							
Dangerous goods transport document	X	X					
Certification	X	X					
Infectious substances	X	X					
Air waybill information	X	X					
Additional documentation for other than radioactive material	X	X					
ACCEPTANCES OF THE DANGEROUS GOODS LISTED IN 1;2.3.2							
General inspection requirements before acceptance	X						
Inspection for documentation, retention of document, marking, labeling, no leakage and integrity is not compromised	X						
Special responsibilities - infectious substances	X						
Acceptance checklist	X						
Cargo acceptance procedures	X						
Undeliverable consignments of radioactive material	X						
RECOGNITION OF UNDECLARED DANGEROUS GOODS							
Provision to aid recognition of undeclared dangerous goods	X	X	X				
STORAGE AND LOADING PROCEDURES							
Loading restrictions on the flight deck and on passenger aircraft	X		X				
Loading of incompatible dangerous goods and segregation	X		X				
Loading of packages containing liquid dangerous goods	X		X				
Loading and securing of dangerous goods	X		X				
Damaged packages of dangerous goods	X		X				
Replacement of labels	X		X				
Identification of unit load devices containing dangerous goods	X		X				
Stowage of toxic and infectious substances	X		X				
Handling and loading of radioactive material	X		X				
Loading of magnetized materials	X		X				
Loading of dry ice	X		X				
Loading of expandable polystyrene beads	X		X				
Handling of self-reactive substances and organic peroxides	X		X				
Inspection for damage or leakage	X		X				
Damaged or leaking packages of radioactive material contaminated packaging	X		X				
PROVISIONS FOR PASSENGERS AND CREW							
Information to passengers	X	X	X				
Passenger check-in procedures	X	X	X				
List of general descriptions to aid recognition of undeclared dangerous goods	X	X	X				
Dangerous goods carried by passengers or crew	X	X	X				
EMERGENCY PROCEDURES							
Definition of dangerous goods accident and incident							
Reporting of dangerous goods accidents and incidents							
Reporting of undeclared or misdeclared dangerous goods							
Emergency response information							

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

Annex 4B - Application for approval of dangerous goods training programmes - Personnel responsible for preparation of dangerous goods consignments

[As amended by Order no.27/GEN of 23.06.2023]

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____		DATE SUBMITTED _____
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____	
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)	

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
GENERAL REQUIREMENTS FOR SHIPPERS				
General				
General provision for class 7				
Information to employees				
Training				
Salvage packaging				
Empty packaging				
Mixed packing				
CLASSIFICATION				
Classes and divisions				
Complete list of classes, divisions and definitions				
Packing groups				
Un numbers and proper shipping name				
Classification of substances and articles with multiple hazards				
Transport of samples				
Mixtures and solution containing one or more dangerous substances				
Forbidden dangerous goods entries in the dangerous goods list				
Special provision entries in the dangerous goods list				
Quantity limitations for types of aircraft				
Dangerous goods in limited quantities				
LIST OF DANGEROUS GOODS				
Arrangement of the dangerous goods list				
Method of using the dangerous goods list for articles or substances specifically listed by name				
PACKING REQUIREMENTS				
General packing requirements				
Types of packaging				
Marking of packaging other than inner packaging				
Different substances packed together				
Over packs				
Packing instructions				
Use of the packing instructions in conjunction with the dangerous goods list				

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
DANGEROUS GOODS TRANSPORT DOCUMENT AND OTHER RELEVANT DOCUMENTATION				
Dangerous goods transport document				
Certification				
Infectious substances				
Air waybill information				
Additional documentation for other than radioactive material				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

Annex 4C - Application for approval of dangerous goods training programmes - Persons responsible for processing or accepting goods presented as general cargo

[As amended by Order no.27/GEN of 23.06.2023]

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____		DATE SUBMITTED _____
TITLE (CATEGORY OF PERSONNEL) OF TRAINING PROGRAMME _____		
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____	
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)	

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
DANGEROUS GOODS TRANSPORT DOCUMENT AND OTHER RELEVANT DOCUMENTATION				
Dangerous goods transport document				
Certification				
Infectious substances				
Air waybill information				
Additional documentation for other than radioactive material				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____ **TELEPHONE** _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

Annex 4E - Application for approval of dangerous goods training programmes – Personnel responsible for handling cargo in a warehouse, loading and unloading unit load devices and loading and unloading aircraft cargo compartments

[As amended by Order no.27/GEN of 23.06.2023]

INSTRUCTION: 1. The form once completed should be returned to the CAA RM 2. Failure to complete this form in full may result in a delay in processing the application 3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____		DATE SUBMITTED _____
TITLE (CATEGORY OF PERSONNEL) OF TRAINING PROGRAMME _____		
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____	
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)	

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
STORAGE AND LOADING PROCEDURES				
Loading restrictions on the flight deck and on passenger aircraft				
Loading of incompatible dangerous goods and segregation				
Loading of packages containing liquid dangerous goods				
Loading and securing of dangerous goods				
Damaged packages of dangerous goods				
Replacement of labels				
Identification of unit load devices containing dangerous goods				
Stowage of toxic and infectious substances				
Handling and loading of radioactive material				
Loading of magnetized materials				
Loading of dry ice				
Loading of expandable polystyrene beads				
Handling of self-reactive substances and organic peroxides				
Inspection for damage or leakage				
Damaged or leaking packages of radioactive material contaminated packaging				
PILOT'S NOTIFICATION				
Information to pilot-in-command				
Information by pilot-in-command in case of in-flight emergency				
Information by operator in case of an aircraft accident or incident (when dangerous goods are on board)				

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

***THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF***

APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

Annex 4D - Application for approval of dangerous goods training programmes – Personnel responsible for processing or accepting dangerous goods consignments

[As amended by Order no.27/GEN of 23.06.2023]

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____		DATE SUBMITTED _____
TITLE (CATEGORY OF PERSONNEL) OF TRAINING PROGRAMME _____		
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____	
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)	

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
GENERAL REQUIREMENTS FOR SHIPPERS				
General				
General provision for class 7				
Information to employees				
Training				
Salvage packaging				
Empty packaging				
Mixed packing				
CLASSIFICATION				
Classes and divisions				
Complete list of classes, divisions and definitions				
Packing groups				
Un numbers and proper shipping name				
Classification of substances and articles with multiple hazards				
Transport of samples				
Mixtures and solution containing one or more dangerous substances				
Forbidden dangerous goods entries in the dangerous goods list				
Special provision entries in the dangerous goods list				
Quantity limitations for types of aircraft				
Dangerous goods in limited quantities				
LIST OF DANGEROUS GOODS				
Arrangement of the dangerous goods list				
Method of using the dangerous goods list for articles or substances specifically listed by name				
PACKING REQUIREMENTS				
General packing requirements				
Types of packaging				
Marking of packaging other than inner packaging				
Different substances packed together				
Over packs				
Packing instructions				
Use of the packing instructions in conjunction with the dangerous goods list				

LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
DANGEROUS GOODS TRANSPORT DOCUMENT AND OTHER RELEVANT DOCUMENTATION				
Dangerous goods transport document				
Certification				
Infectious substances				
Air waybill information				
Additional documentation for other than radioactive material				
ACCEPTANCES PROCEDURES				
General inspection requirements before acceptance				
Inspection for documentation, retention of document, marking, labeling, no leakage and integrity is not compromised				
Special responsibilities - infectious substances				
Acceptance checklist				
Cargo acceptance procedures				
Undeliverable consignments of radioactive material				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
STORAGE AND LOADING PROCEDURES				
Loading restrictions on the flight deck and on passenger aircraft				
Loading of incompatible dangerous goods and segregation				
Loading of packages containing liquid dangerous goods				
Loading and securing of dangerous goods				
Damaged packages of dangerous goods				
Replacement of labels				
Identification of unit load devices containing dangerous goods				
Stowage of toxic and infectious substances				
Handling and loading of radioactive material				
Loading of magnetized materials				
Loading of dry ice				
Loading of expandable polystyrene beads				
Handling of self-reactive substances and organic peroxides				
Inspection for damage or leakage				
Damaged or leaking packages of radioactive material contaminated packaging				
PILOT'S NOTIFICATION				
Information to pilot-in-command				
Information by pilot-in-command in case of in-flight emergency				
Information by operator in case of an aircraft accident or incident (when dangerous goods are on board)				

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ DATE: _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

Annex 4F - Application for approval of dangerous goods training programmes – Personnel responsible for accepting passenger and crew baggage, managing aircraft boarding areas and other tasks involving direct passenger contact at an airport

[As amended by Order no.27/GEN of 23.06.2023]

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____		DATE SUBMITTED _____
TITLE (CATEGORY OF PERSONNEL) OF TRAINING PROGRAMME _____		
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____	
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)	

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar, as a minimum	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
Quantity limitations for types of aircraft				
Dangerous goods in limited quantities				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
Acceptance checklist				
Cargo acceptance procedures				
Undeliverable consignments of radioactive material				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

Annex 4G - Application for approval of dangerous goods training programmes – Personnel responsible for the planning of aircraft loading

[As amended by Order no.27/GEN of 23.06.2023]

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____	DATE SUBMITTED _____
TITLE (CATEGORY OF PERSONNEL) OF TRAINING PROGRAMME _____	
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LIST OF DANGEROUS GOODS				
Arrangement of the dangerous goods list				
Method of using the dangerous goods list for articles or substances specifically listed by name				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
STORAGE AND LOADING PROCEDURES				
Loading restrictions on the flight deck and on passenger aircraft				
Loading of incompatible dangerous goods and segregation				
Loading of packages containing liquid dangerous goods				
Loading and securing of dangerous goods				
Damaged packages of dangerous goods				
Replacement of labels				
Identification of unit load devices containing dangerous goods				
Stowage of toxic and infectious substances				
Handling and loading of radioactive material				
Loading of magnetized materials				
Loading of dry ice				
Loading of expandable polystyrene beads				
Handling of self-reactive substances and organic peroxides				
Inspection for damage or leakage				
Damaged or leaking packages of radioactive material contaminated packaging				
PILOT'S NOTIFICATION				
Information to pilot-in-command				
Information by pilot-in-command in case of in-flight emergency				
Information by operator in case of an aircraft accident or incident (when dangerous goods are on board)				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ DATE: _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

Annex 4H - Application for approval of dangerous goods training programmes - Flight crew

[As amended by Order no.27/GEN of 23.06.2023]

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____		DATE SUBMITTED _____
TITLE (CATEGORY OF PERSONNEL) OF TRAINING PROGRAMME _____		
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____	
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)	

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LIST OF DANGEROUS GOODS				
Arrangement of the dangerous goods list				
Method of using the dangerous goods list for articles or substances specifically listed by name				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
STORAGE AND LOADING PROCEDURES				
Loading restrictions on the flight deck and on passenger aircraft				
Loading of incompatible dangerous goods and segregation				
Loading of packages containing liquid dangerous goods				
Loading and securing of dangerous goods				
Damaged packages of dangerous goods				
Replacement of labels				
Identification of unit load devices containing dangerous goods				
Stowage of toxic and infectious substances				
Handling and loading of radioactive material				
Loading of magnetized materials				
Loading of dry ice				
Loading of expandable polystyrene beads				
Handling of self-reactive substances and organic peroxides				
Inspection for damage or leakage				
Damaged or leaking packages of radioactive material contaminated packaging				
PILOT'S NOTIFICATION				
Information to pilot-in-command				
Information by pilot-in-command in case of in-flight emergency				
Information by operator in case of an aircraft accident or incident (when dangerous goods are on board)				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ DATE: _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

Annex 4I - Application for approval of dangerous goods training programmes - Flight operations officers and flight dispatchers

[As amended by Order no.27/GEN of 23.06.2023]

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____		DATE SUBMITTED _____
TITLE (CATEGORY OF PERSONNEL) OF TRAINING PROGRAMME _____		
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____	
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)	

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LIST OF DANGEROUS GOODS				
Arrangement of the dangerous goods list				
Method of using the dangerous goods list for articles or substances specifically listed by name				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
STORAGE AND LOADING PROCEDURES				
Loading restrictions on the flight deck and on passenger aircraft				
Loading of incompatible dangerous goods and segregation				
Loading of packages containing liquid dangerous goods				
Loading and securing of dangerous goods				
Damaged packages of dangerous goods				
Replacement of labels				
Identification of unit load devices containing dangerous goods				
Stowage of toxic and infectious substances				
Handling and loading of radioactive material				
Loading of magnetized materials				
Loading of dry ice				
Loading of expandable polystyrene beads				
Handling of self-reactive substances and organic peroxides				
Inspection for damage or leakage				
Damaged or leaking packages of radioactive material contaminated packaging				
PILOT'S NOTIFICATION				
Information to pilot-in-command				
Information by pilot-in-command in case of in-flight emergency				
Information by operator in case of an aircraft accident or incident (when dangerous goods are on board)				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ DATE: _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

Annex 4J - Application for approval of dangerous goods training programmes - Cabin crew*[As amended by Order no.27/GEN of 23.06.2023]***INSTRUCTION:**

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____	DATE SUBMITTED _____
TITLE (CATEGORY OF PERSONNEL) OF TRAINING PROGRAMME _____	
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

**THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF**

APPLICANT'S NAME: _____ **DATE:** _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

Annex 4K - Application for approval of dangerous goods training programmes - Personnel responsible for the screening of passengers and crew and their baggage, cargo and mail

INSTRUCTION:

1. The form once completed should be returned to the CAA RM
2. Failure to complete this form in full may result in a delay in processing the application
3. The issuing of this form does not in itself constitute an approval of the training programme

NAME OF OPERATOR _____		DATE SUBMITTED _____
TITLE (CATEGORY OF PERSONNEL) OF TRAINING PROGRAMME _____		
TYPE OF SUBMISSION <input type="checkbox"/> INITIAL SUBMISSION <input type="checkbox"/> AMENDMENT	PRIOR APPROVAL NUMBER (IF APPLICABLE) _____	
TYPE OF PROGRAMME <input type="checkbox"/> INITIAL <input type="checkbox"/> RECURRENT <input type="checkbox"/> INITIAL AND RECURRENT <input type="checkbox"/> OTHER (SPECIFY)	HOW THE TRAINING IS TO BE DELIVERED <input type="checkbox"/> CLASSROOM DELIVERY <input type="checkbox"/> HOME STUDY <input type="checkbox"/> COMPUTER BASED TRAINING (CBT) <input type="checkbox"/> OTHER (SPECIFY)	

PLEASE ENSURE THAT:

- Every page is identified with a page number, a date and a revision number.
- There is here is a list of effective pages
- All the applicable training references are inscribed on the "training programme reference" column of the form.
If the topic is not applicable "n/a" should be inscribed.
- All student handouts exams, answer sheet, correctors and marking details are included.
- The passing grade is mentioned.
- A copy of all audio-visual (transparencies, PowerPoint & movies) is included.
- If the programme is a computer-based training (CBT), submit either the scenario or a copy of the computer programme.
- Provide login and password for CAA inspector.

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
GENERAL PHILOSOPHY				
General applicability				
Definition of dangerous goods				
State and operator variations				
Unit of measurements				
LIMITATION				
Dangerous goods forbidden for transport by air under any circumstances				
Exceptions for dangerous goods of the operator				
Dangerous goods in airmail				
Dangerous goods in excepted quantities				
Dangerous goods in limited quantities				
CLASSIFICATION				
Classes and divisions				
Complete list of classes, divisions and definitions				
Packing groups				
Un numbers and proper shipping name				
Classification of substances and articles with multiple hazards				
Transport of samples				
Mixtures and solution containing one or more dangerous substances				
Forbidden dangerous goods entries in the dangerous goods list				
Special provision entries in the dangerous goods list				
Quantity limitations for types of aircraft				
Dangerous goods in limited quantities				
LABELING AND MARKING				
Package markings				
Labeling				
Over packs				
Handling labels				
RECOGNITION OF UNDECLARED DANGEROUS GOODS				
Provision to aid recognition of undeclared dangerous goods				
PROVISIONS FOR PASSENGERS AND CREW				
Information to passengers				
Passenger check-in procedures				
List of general descriptions to aid recognition of undeclared dangerous goods				
Dangerous goods carried by passengers or crew				

Aspects of transport of dangerous goods by air with which personnel should be familiar	Training programme (page or section)	C	NC	Remarks
EMERGENCY PROCEDURES				
Definition of dangerous goods accident and incident				
Reporting of dangerous goods accidents and incidents				
Reporting of undeclared or misdeclared dangerous goods				
Emergency response information				

NOTE: THE DANGEROUS GOODS ACTIVITIES OF THE OPERATOR AND INDIVIDUAL EMPLOYEE(S) WILL DICTATE THE AMOUNT OF INFORMATION NEEDED IN THE TRAINING CURRICULUM AND THE DURATION OF THE TRAINING PROGRAMME

***THE INFORMATION GIVEN IN THIS APPLICATION FORM IS
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF***

APPLICANT'S NAME: _____ DATE: _____

SIGNATURE _____

TELEPHONE _____

INSPECTOR OBSERVATION	
SIGNATURE _____	DATE _____

Annex 5 - Checklist DG CBTA Training Programme

[As amended by Order no.27/GEN of 23.06.2023]

Dangerous Goods Training programme approval

Evaluation of training programme components

This checklist is to be used by the responsible CAA Inspector and Operators to document compliance verification before issuing approval.

		Special Information	Evaluation of training programme components	Reference to the operator's documentation	C	NC
1. Result of training needs analysis						
Ch. 1	a)	1. CBTA Training Programme must include the result of training needs analysis with following 2 elements: Tasks and involved personnel	<ul style="list-style-type: none">Check / Verify identification and documentation of all functions / tasks* ensuring that DG are transported in accordance with the regulations * performed by the personnel of the company and the personnel of its contractorsCheck/Verify identification of all personnel performing these tasks and assignment of these personnel to a role <i>Ref. to Appendix 1 of Annex 5 to check completeness</i>	Note for the attention of the operator: Please complete app. 1		
		2. Training specifications	<ul style="list-style-type: none">Check that for each defined role the training specifications includes:<ul style="list-style-type: none">➤ Competencies required➤ Particularities of involved personnel➤ Objective of training<i>Ref. to Appendix 2 of Annex 5 to check completeness</i>	Note for the attention of the operator: Please complete app. 2		
2. Training plan						
Ch. 1	b)	CBTA Training Programme must include a training plan . At least the following points must be considered for each training event (initial / recurrent): <ul style="list-style-type: none">➤ Syllabi➤ Lesson plans➤ Training types➤ Instructor(s)	<ul style="list-style-type: none">Check that the training plan provides a clear understanding of the training process, and covers, for each defined role and training event (initial/recurrent), at least below elements with the corresponding description of<ol style="list-style-type: none">Syllabi<ul style="list-style-type: none">➤ Verify that all topics required to achieve the training objectives are coveredLesson plans<ul style="list-style-type: none">➤ Verify that the lesson plans (schedules) are plausibleTraining types<ul style="list-style-type: none">➤ Verify that the training formats (types and methods) are appropriate (acc. to IT and language competencies of the participants, infrastructure, number of participants, etc.)Instructor(s)<ul style="list-style-type: none">➤ Verify qualification<i>Ref. to Appendix 3 of Annex 5 to check completeness</i>	Note for the attention of the operator: Please complete app. 3		

3. Assessment plan					
Ch. 1	c)	CBTA Training Programme must include the assessment plan	<ul style="list-style-type: none"> Check that the Assessment plan, provides a clear understanding of the whole assessment process, and contains, for each defined role, the description of <ul style="list-style-type: none"> ➤ Assessment types ➤ Assessment scheduling ➤ Assessment procedures ➤ Assessor(s) qualification <i>Ref. to Appendix 4 of Annex 5 to check completeness</i>	Note for the attention of the operator: Please complete app. 4	
4. Continuous assessment plan / Evaluation of the effectiveness of the training and assessment programme					
Ch. 1	d)	CBTA Training Programme must include a continuous assessment plan	<ul style="list-style-type: none"> Check the continuous assessment procedure and types Check the procedure/process ensuring the analysis of the results of the continuous assessment and the implementation of changes/improvements (integration in SMS) Check qualification of assessor(s) <i>Ref. to Appendix 5 of Annex 5 to check completeness</i>	Note for the attention of the operator: Please complete app. 5	
Dangerous Goods Training on Competency Based Training and Assessment (CBTA)					
Part 1; Ch. 4	4.4.1	The employer must maintain a record of training and assessment for personnel.	Verify that training records are included		
	4.4.2	Description of the training records content requirements	Verify that following elements are included: <ul style="list-style-type: none"> ➤ The individual's name ➤ The month of completion of the most recent training and assessment ➤ The validity of the qualification ➤ A description, copy or reference to training and assessment materials used ➤ The competencies that have been acquired ➤ The identification of instructors and assessors ➤ Evidence, which shows that the personnel have been assessed as competent. 		
	4.4.3	Training and assessment records must be retained for a minimum period of 48 months	✓ Verify that retention of training records is described		

We hereby confirm, that

- all functions / tasks aimed at ensuring that dangerous goods are transported in accordance with CT-TABP have been identified and
- that all personnel performing these functions / tasks have been identified and assigned to at least one of the abovementioned roles.

Date:

Operator's name:

Name and signature Responsible for the training programme:

Appendix 1 to Annex 5 – Analysis Tasks and Personnel

This table is applicable to operators, regardless of whether or not they are approved to transport dangerous goods as cargo.

It aims at identifying and documenting the analysis of

- the functions/tasks ensuring that dangerous goods are transported in accordance with the regulations and
- of all personnel performing these functions/tasks.

In order to be able to organize and coordinate the trainings within the company, each involved personnel of the operator* should be assigned to a so- called role:

- a role consists of a compilation of functions/tasks performed by one or more personnel.
- all personnel assigned to the same role perform the same (or at least similar) functions/tasks and have the same particularities.
- to facilitate training coordination and avoid double-trained topics, each involved personnel should be assigned only to one role.

* For functions / tasks performed by another organization, the operator shall ensure that the involved personnel of the contractors are trained according to the applicable requirements and that the specificities of the operator are taken into consideration (see ORO.GEN.205 of the Government decision no.812/2022).

Functions / Tasks ensuring that DG are transported in accordance with the regulations Note: This list includes all potentially involved personnel and not only the operations personnel. It is not exhaustive and must be completed by the operator, if needed.	Role or name of the employee Please name the roles or insert name of the employee identified and tick the boxes related to the functions/tasks performed											If a task/function is not covered by any role, please explain (for example: not applicable to operator's operations or function/task subcontracted to..., etc.)	CAA comments
Nominated persons (as defined in ORO.AOC.135 a) of the Government Decision no.612/2022)													
Operational point of contact for DG (including DG coordinators abroad)													
Personnel in charge of establishing and maintain the DG training programme (e. g. training needs analysis etc.)													
The personnel in charge of the conduction of trainings (instructors)													
The personnel in charge of the conduction of assessments (assessors)													
Personnel in charge of auditing DG topics/supervising													
Personnel in charge of auditing / supervising (not DG related)													
Personnel in charge of collecting safety data													
Preparing consignments (COMAT)													

Functions / Tasks ensuring that DG are transported in accordance with the regulations Note: This list includes all potentially involved personnel and not only the operations personnel. It is not exhaustive and must be completed by the operator, if needed.	Role or name of the employee Please name the roles or insert name of the employee identified and tick the boxes related to the functions/tasks performed.	If a task/function is not covered by any role, please explain (for example: not applicable to operator's operations or function/task subcontracted to..., etc.)	CAA comments
Organizing Dangerous Goods Transport			
Personnel responsible for the planning of aircraft loading (such as loadmasters...)			
Flight operations officers and flight dispatchers			
Applying for approvals and exemptions according to ICAO TIs Part 1, Chapter 1			
Customer service desk			
Personnel in charge of passengers' and / or cargo booking / selling, answering questions, handling claims, etc.			
Accepting passenger and crew baggage (check-in), managing aircraft boarding areas and other tasks involving direct passenger contact at an airport			
Processing or accepting goods (cargo)			
• DG cargo			
• cargo other than DG			
Handling			
• Handling of baggage			
• Handling of cargo in warehouse			
• Loading and unloading unit load devices and/or aircraft cargo compartments			
Managing DG in flight			
• Flight crew			
• Cabin crew			
• Personnel with a function related to the cargo			
• Task specialists (SPO)			
Other tasks / functions identified by the operator			

Appendix 2 to Annex 5 – Training specifications

Role (according to Appendix 1)		Competencies requirements (Knowledge / Attitude / Skills)	Objective of training	CAA comments
Designation	Particularities (e.g. DG current qualifications, language, IT competences, access to infrastructure, etc.)	Please enter reference to operator's documentation / manuals		
CAA comments				

Appendix 3 to Annex 5 – Training plan

Role designation (according to Appendix 1)	Syllabus (which topics/modules the training is composed of)		Lesson plan (agenda / schedule)		Training type		Instructor(s)	CAA comments
	Initial	Recurrent	Initial	Recurrent	Initial	Recurrent		
	Please enter reference to operator's documentation / manuals							
CAA comments						1		

Appendix 4 to Annex 5 – Assessment plan

Role designation (according to Appendix 1)	Assessment types (method: theoretical (multiple choice quiz (MCQ), written test, ...), (practical (exercise...))		Assessment scheduling (continuous assessment during training / one-time final assessment, etc.)		Assessment procedures (criteria for success, actions to be taken if a trainee fails, etc.)		Assessor(s)	CAA comments
	Initial	Recurrent	Initial	Recurrent	Initial	Recurrent		
	Please enter reference to operator's documentation / manuals							
CAA comments								

Appendix 5 to Annex 5 – Continuous assessment plan / Evaluation of effectiveness of training and assessment programme

Role designation (according to Appendix 1)	Continuous assessment procedure and types (Examples: feedback from trainees, instructors, employees, auditors, authorities / performance monitoring such as number of rejections at cargo acceptance / occurrences, incidents, accidents / etc.)						Assessor(s)	Procedure / Process ensuring the analysis of the results of the continuous assessment and the implementation of changes/improvements (integration in SMS)	CAA comments			
	Please enter reference to operator's documentation / manuals											
CAA comments												