

APPROVED

SSP MANAGER



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STATE SAFETY PROGRAMME (SSP) IMPLEMENTATION PLAN

2021

1. Phase 1 Implementation Plan:

In this phase, the legislative requirement, other initial frameworks and the initial plan and draft of SSP implementation shall be ensured. Focus shall be given for the establishment of SSP foundation.

Phase 1 implementation plan shall ensure the following actions:

- Identification of Accountable Executive
- Development and promulgation of the Republic of Moldavian Aviation Safety Plan
- Assignment of Safety responsibilities and accountabilities
- Establishment of SSP implementation Team
- Establishment of High level Safety coordination mechanism
- Performance of GAP analysis
- Revision of the Republic of Moldova SSP.
- Development of SMS guidance Materials.
- Establishment of Safety database.

2. Phase II Implementation Plan:

This phase shall ensure the initial level of SSP implementation with focus on collection of Safety data/information and management of safety risk.

Phase II implementation plan shall ensure the following actions:

- Selection of Initial State safety indicators, Targets and ALoSP.
- Establishment of Mandatory and Confidential reporting systems.
- Acceptance on service providers SMS.
- Safety Inspections, audits, surveys etc.

3. Phase III Implementation Plan:

In this phase, the matured SSP shall be ensured for effective Safety Management in the Republic of Moldova. This phase shall ensure the effective safety data/information collection and Risk Management.

Phase III implementation plan shall ensure the following actions:

- State safety data collection and analysis capabilities
- Agreement on safety performance indicators
- ALoSP with safety measurement and safety performance measurement

Acronyms	
AAC	Autoritatea Aeronautică Civilă (Civil Aviation Authority of the Republic of Moldova)
CES	Comitetul de Evaluare a Siguranței (Safety Review Committee)
CTS	Comitetul Tehnic de Siguranță (Technical Safety Committee)
MEI	Ministerul Economiei și Infrastructurii (Ministry of Economy and Infrastructure)
SMS	Safety management system
SSP	State Safety Program
ALoSP	Acceptable Level of Safety Performance

No	Action	Responsible	Deadline	Status
Element 1.1 – State safety legislative framework				
1.	Develop and establish the National Aviation Legislative Framework based on the actual existing element and on guidance of Doc 9859.	AAC		Completed
2.	Define the placeholder organization and the Accountable Executive.	AAC		Completed
3.	Ensure that National Aviation Legislative framework is reviewed periodically.	AAC+MEI	December 21	CES Decision
Element 1.2 – State safety responsibilities and accountabilities				
4.	Ensure that training for Senior staff of SSP is provided.	AAC	December 21	
5.	Establish an SSP implementation team.	AAC	August 21	CES Decision
6.	Approve an SSP implementation plan.	AAC	August 21	CES Decision

7.	Ensure that national legislative framework provide necessary resources for the implementation and maintenance of SSP.	AAC+MEI	August 21	TBD
8.	SSP manual to be established in order to describe how the components and elements of the SSP are implemented in Republic of Moldova (SSP procedures to be effective and compliant with ICAO provisions).	AAC	December 22	
9.	Establish a Coordination Committee in charge of the continuous monitoring of the SSP.	AAC	August 21	CES Decision
10.	Review and approve the new edition of Safety policy. (Assure: periodical review and communicate to all aviation organization)	AAC	December 21	CES Decision
11.	Develop an MCAA-wide Document Management System and accommodate SSP/SMS documents.	AAC		Completed
Element 1.3 – Accident and incident investigation				
12.	Develop primary legislation for the establishment of an ICAO compliant independent accident and incident investigation process.	MEI		TBD
13.	Ensure that investigation organization/authority have functionally independence in compliance with ICAO provisions (see Doc 9756, Part I, 2.1)	MEI		TBD
Element 1.4 – Enforcement policy				
14.	Develop and approve an enforcement policy for service providers operating under an SMS environment.(ensure an periodical review).	AAC	December 21	
Element 2.1 – Safety requirements for the service provider's SMS				
15.	Develop SMS regulations, guidance material including procedures (ensure an periodical review)			Completed
Element 2.2 – Agreement on the service provider's safety performance				

16.	Develop and implement a mechanism for periodic monitoring of the SSP safety indicators to ensure that corrective or follow-up actions are taken for any undesirable trends, alert level breaches or non-achievement of improvement targets.	AAC	December 21	
17.	Ensure that mechanism for periodic monitoring of safety performance indicators are commensurate with the scope/complexity of the individual service provider's specific operational context.	AAC	December 21	
18.	Ensure that SPI are periodically reviewed.	AAC	December 21	
Element 3.1 – Safety oversight				
19.	Establish a formal surveillance programme to ensure satisfactory compliance by service providers with State safety regulations and requirements.	AAC		Completed
20.	Establish a process for the initial review and acceptance of an individual service provider's SMS.	AAC		Completed
21.	Establish procedures for the review of individual service provider's safety performance indicators and their relevant alert/target levels?	AAC	December 21	Pending 16
22.	Ensure that annual monitoring audit programme includes safety risk management process.	AAC		Completed
23.	Ensure that annual monitoring audit programme includes assessment of the service provider's hazard identification and safety risk management processes.	AAC		Completed
24.	Ensure that annual monitoring audit programme includes assessment of the service provider's safety performance	AAC	December 21	Pending 16

	indicators and their relevant alert/target levels.			
25.	Establish procedures of periodic internal review mechanism for assurance of effective compliance of the SSP and its related safety oversight functions.	AAC	December 21	
Element 3.2 – Safety data collection, analysis and exchange				
26.	Establish mandatory and voluntary reporting system.(assure periodical review)			Completed
27.	Establish mechanisms to develop information from the stored data and to promote the exchange of safety information with service providers and/or other States as appropriate.			Completed
28.	Develop and implement ALOSP concept.	AAC	December 22	
29.	Establish a safety database to store data on hazards and safety risks and to facilitate the effective analysis of information on actual or potential safety deficiencies.	AAC	December 22	
Element 3.2 – Safety data-driven targeting of oversight if areas greater concern or need				
30.	Establish procedures that will prioritize inspections, audits and surveys towards those areas of greater safety concern using EASA or ICAO available material for the assessment and prioritization of safety risk.	AAC		Completed
Element 4.1 – Internal training, communication and dissemination of safety information				
31.	Establish a process to identify staff SSP/SMS training needs.	AAC	December 21	
32.	Establish a mechanism for the consolidation, communication and sharing of safety information amongst its regulatory and administrative organizations involved in the SSP.	AAC	July 22	
33.	Ensure that internal safety information/data sharing include occurrence, investigation and	AAC	July 22	

	hazard reports from all of the State's aviation sectors			
Element 4.2 – External training, communication and dissemination of safety information				
34.	Establish an external safety communication process and implement it as well as policy on safety education, communication and sharing of safety information.	AAC	July 22	